



GOLF ESTATES BEAUTIFICATION MSTU

ADVISORY COMMITTEE

8300 Radio Road
Naples, FL 34104

AGENDA

JULY 18TH, 2024

I. CALL TO ORDER

II. ATTENDANCE

-Vacant - Chair

Kathleen Dammert - Vice Chair (10/1/26)

**Linda Rae Jorgensen (10/1/25) Kathleen
Slebodnik (10/1/25)**

Anita Ashton (10/1/26)

Brian Wells – Director, PTNE Division

Dan Schumacher – Project Manager

Rosio Garcia – Operations Coordinator

Michael McGee – McGee & Associates

Armando Yzaguirre – A&M Property Maint.

Wendy Warren – Premier Staffing

III. APPROVAL OF AGENDA

IV. APPROVAL OF MINUTES – May 16th, 2024

V. CHAIRMAN’S REPORT

A. Community Assessment

B. St Andrews Speeds & Traffic Count

VI. CONTRACTOR REPORTS

A. Landscape Architect’s Report – M^cGee & Associates (M&A)

B. Landscape Maintenance Report – A&M Property Maintenance (A&M)

VII. PROJECT MANAGER’S REPORT – DAN SCHUMACHER

A. Budget Report

B. Lighting Inspection Report

C. Application(s) to the Advisory Committee

VIII. ONGOING BUSINESS

A. St. Andrews Entryway Monuments

- Inner Copy Bands Painting

B. Traffic Signage – Transfer from Lely Civic Assn to the MSTU

C. Traffic Calming

- St Andrews Blvd ROW Structures

D. Pending Items

- Pebble Beach Light Pole

- Red Mulch

IX. NEW BUSINESS

A. Doral Circle entry way sign refurbishment.

XI. PUBLIC COMMENT

XII. ADJOURNMENT

IX. COMMITTEE MEMBER COMMENTS

NEXT MEETING:

AUGUST 15TH, 2024 AT 2:00 PM

South Regional Library

8065 Lely Cultural Pkwy

Naples, FL 34113, (239) 252-754



GOLF ESTATES BEAUTIFICATION MSTU

ADVISORY COMMITTEE

8300 Radio Road

Naples, FL 34104

Minutes

May 16, 2024

I. Call to Order

The meeting was called to order at 2:02 P.M. and a quorum of five was present.

II. Attendance

Committee Members: Tony Branco, Chair; Kathleen Dammert, Vice Chair; Anita Ashton, Linda Jorgensen, Kathleen Slebodnik

County Staff: Brian Wells, Director, PTNE Division; Dan Schumacher, Project Manager, PTNE Division; Rosio Garcia, Operations Analyst, PTNE Division; Keyla Castro, Operations Support Analyst, PTNE Division (ZOOM)

Contractors: Mike McGee, Landscape Architect, McGee & Associates; Armando Yzaguirre, A&M Property Maintenance (Excused); Wendy Warren, Premier Staffing

Others: Lisa McGarity, Resident

III. Approval of Agenda

Vice Chair Dammert moved to approve the Agenda of the Lely Golf Estates Beautification MSTU Advisory Committee. Second by Ms. Jorgensen. Carried unanimously 5 - 0.

IV. Approval of Minutes – April 18, 2024

Ms. Slebodnik moved to approve the minutes of the April 18, 2024, Lely Golf Estates Beautification MSTU Advisory Committee meeting. Second by Ms. Ashton. Carried unanimously 5 - 0.

V. Chairman's Report – Tony Branco

Chair Branco reported:

A. Community Assessment

- Construction debris at the main entrance accident site, exit side monument, needs to be removed/relocated.
- Unfinished entrance monument tasks include new lighting, painting of the outer band and mulch.
- The new seasonal plant installation at the monuments needs to be refurbished.
- Medians are trimmed tight and look good.
- Mulch is still required at various locations around the community including the Pinehurst Monument sign and the Doral Circle entrance.
- Aged items on McGee's Summary report are reduced to three.
- The fallen double luminaire lamp pole on Pebble Beach Blvd. has not been replaced.
- Lighting at the Doral Entrance will be monitored for photocell replacement.

B. St Andrews Blvd. Speeds and Traffic Count

Chair Branco reported:

Two (2) Traffic Logix SafePace 100 speed monitoring signs are functioning on Saint Andrews Boulevard, eastbound by the Lely Presbyterian Church (*Radar 1*) and westbound at Pine Valley Circle (*Radar 2*).

Daily vehicle report statistics from April 14, 2024, to May 14, 2024:

- Radar 1 (110 St Andrews Blvd) recorded 61,874 vehicles averaging 1,996 vehicles per day. The maximum speed was sixty-one (61) mph.
- Radar 2 (255 Saint Andrews Blvd) recorded 62,841 vehicles for an average of 2,027 per day. The maximum speed was seventy-nine (79) mph.
- Discussions ensued regarding speeding in the community.

VI. Contractor Reports

Mr. McGee summarized the May report, observations made 5/1/2024.

(The full report is included in the distributed Agenda meeting packet, which is accessible at the link shown at the end of these Minutes).

A. Maintenance Areas –

1. St. Andrews Blvd.
2. Forest Hills Blvd. & Cart Crossing
3. Valley Stream Cir.
4. Pebble Beach Blvd. & Cart Crossing
5. Thorncrest, Briarcliff, and Heather Grove Lanes (cul-de-sacs)
6. Baltusrol Dr. & Cart Crossing
7. Doral Cir.
8. Rattlesnake Hammock Rd.

Comments

Mr. McGee reported:

All locations

- Report items highlighted in yellow indicate insufficient water supply or replacement plants.
- Review irrigation weekly and ensure nozzles are open and directed into areas to be covered.
- Treat Bougainvillea shrubs for caterpillar activity.
- Many planting areas need to be mulched.

St. Andrews Blvd. R/W North & South

- Spray Spider Lilies on the inbound side with fungicide.
- Increase irrigation coverage of newly planted annuals.
- Recommend replacement of ten Ixora plants with dead/missing foliage.

St. Andrews Blvd.

- Median #8: Recommend renovation of Bougainvillea planting during the rainy season.

Forest Hills Blvd.

- Median #12: Nine (9) Bougainvillea plants, four (4) Firebush and two (2) double Alexander Foxtail Palms need to be replaced due to damage from an auto accident at 407 Forest Hills Boulevard.

Valley Stream Circle

- Median #13: The south purple Trumpet tree needs to be replaced.

MINUTES

Doral Circle

- Replace Tabebuia tree with Golden Trumpet Trees.

B. Landscape Maintenance Report – A & M Property Maintenance (Excused)

Mr. Schumacher reported:

- A & M was directed to treat Ixora plants at the entrance with fungicide.
- Status updates are pending from A & M for the following items:
 - A thirty-gallon Golden Trumpet tree has been approved for installation on Doral Cir.
 - A purple Trumpet tree for Valley Stream Cir. is being sourced.
 - Irrigation box and plant replacements for the Median #18 auto accident site.
- Plant replacements quotes will be requested as noted in the Summary Report.

VII. Project Manager's Report – Dan Schumacher

Mr. Schumacher reported:

A. Budget Report

(The full report is included in the distributed Agenda meeting packet, which is accessible at the link shown at the end of these Minutes).

Lely Golf Estates MSTU Fund 1620 Budget for May 16, 2024, prepared May 8, 2024.

- Purchase Orders
 1. A & M Property Maintenance (A&M)
 - Incidentals are for landscape refurbishment and miscellaneous.
 - Grounds Maintenance is for regularly scheduled tasks and irrigation repairs.
 2. Collier County PUD – Water
 3. FPL – Electricity
 4. McGee & Associates – Landscape Architecture
 5. Premier Staffing – Transcription Services
 6. Sight N Sound, dba Naples Christmas Lighting – Holiday Decorations
 7. Simmonds Electrical – Electrical Maintenance and LED Fixtures
 8. SiteOne Landscape Supply – Irrigation Parts & Pumps
 9. Superb Landscape Services (SLS)
 - Incidentals are for landscape refurbishment and miscellaneous.
 - Grounds Maintenance is for regularly scheduled tasks and irrigation repairs.
- Budget Summary
 - a. Line 1, Revenue – Millage Collected and Interest budgeted at \$410,600.
 - b. Line 2, Carry Forward – Unexpended Prior Year (2023) Funds \$410,034.
 - c. Line 3, Revenue Total - \$820,634.
 - d. Line 22, Operating Expense – Of the \$315,834 budgeted, \$128,203 is committed to existing Purchase Orders and \$115,128 is expended, leaving the remainder of \$75,502 available within budget for additional operating expenses as needed.
 - e. Line 26, County Overhead – Of the \$76,800 budgeted, \$74,920 has been transferred and a balance of \$1,879 remains for transfer.
(PTNE Staff & Overhead, Property Appraiser, & Tax Collector)
 - f. Line 28, Capital Projects – A balance of \$278,000 remains for improvement projects.
 - g. Line 30, Capital Reserves - \$150,000 is reserved for catastrophic events.
 - h. Line 31, All Expenses – Of \$820,634 budgeted, \$128,203 is committed in existing Purchase Orders, \$190,049 has been expended, leaving the remainder of \$502,381 available for MSTU expenditures.

MINUTES

- General
 - a. MSTU Tax Rate: 2.00 Mills (0.2%) for beautification improvements and maintenance within the taxing district.
 - b. Tax millage collected and interest by the Lely Golf Estates Beautification MSTU may only be utilized by the MSTU and within the MSTU district boundary.

Mr. Schumacher noted:

- Once all invoices for SLS are processed their Purchase Orders will be closed. Unexpended funds will be available under All Expenses, line 31, in the FY-24 budget.
- McGee & Associates FY-23 unexpended funds were carried over to FY-24.
- A Purchase Order has been requested for Southeast Spreading Company for red mulch.
- A Purchase Order for Howard Fertilizer is pending receipt of E-Verify eligibility and insurance documentation.
- Light pole replacement cost for Pebble Beach Circle will be debited from Capital Projects.
- The Ad Valorem taxable value increased 12.98% for fiscal year 2023 over 2024 generating additional revenue of \$46,809.

FY-25 Budget Process

- The budget planning process for 2025 commenced in March and will conclude in July.
- The initial *Asset Management Plan* report to estimate life expectancies of MSTU assets and corresponding expenditure projections to fund maintenance will be reviewed and updated during the planning process.
- The millage of 2.00 per \$1,000 of Ad Valorem taxable value is reviewed annually.
- The Fiscal Year 2025 budget is effective October 1, 2024.

B. Lighting Inspection Report and Light Pole Replacements

(The full report is included in the distributed Agenda meeting packet, which is accessible at the link shown at the end of these Minutes).

Mr. Schumacher reported:

- The May 8, 2024, report indicated no new outages.
- The downed pole with two Lumec LED fixtures, is noted.
- The entry and exit sign lights at Doral Circle are not functioning.
- All lamp poles are now fitted with Lumec-brand LED replacements.
- Three (3) replacement lamps remain in inventory.

Sign Light Fixtures

- A total of fourteen (14) LED light fixtures are required to replace existing sign lights, five (5) for each of the two monuments at St. Andrews Blvd and two (2) for each side of the two-sided sign at Doral Circle.
- Quote requests will be solicited from Simmonds Electrical to provide both equipment and installation for the sign lights based on specifications provided by McGee & Associates.

VIII. Ongoing Business

A. St. Andrews Entryway Monuments Refurbishment

Mr. Schumacher reported:

Exit Side Crash Repair

- Capital Contractors repaired the monument wall damaged by an auto accident.

MINUTES

- A sub-contractor repaired the stonework and reformatted the cap stones.
- The invoice for repairs, debited to the Capital Projects category, has been submitted to the Board of County Commissioners (BCC) for payment.
- An insurance claim has been submitted for reimbursement.

Inner Copy Bands

- A cost quote to paint the inner copy bands on the monument signs was requested from Service Contracting Solutions, a County contractor.
- A Purchase Order and Notice to Proceed will be issued on quote approval.

B. Traffic Signage

Mr. Schumacher reported:

Transfer of Decorative Traffic Signs from Lely Civic Association to the MSTU

- An Executive Summary, including the Civic Association's Financial Audit and Lely Civic Association covenants, is being prepared for submission to the County Attorney.
- Upon document approval by the County Attorney, the Executive Summary will be presented to the Board of County Commissioners (BCC) for approval to proceed with the transfer.
- The transfer, at no cost to the MSTU, includes:
 - 62 signs on decorative poles (37 street and STOP signs and 25 speed limit signs).
 - 14 signs installed by the Traffic Operations Division (on standard poles with consideration given for installation on new decorative posts).
- Quotes will be solicited upon completion of the transfer.

C. Traffic Calming

Chair Branco suggested a crosswalk installation similar in design to the one on Warren Street to deter speeding on St. Andrews Boulevard.

- A decorative crosswalk to enhance pedestrian safety at the school bus stop location intersection of Pine Valley Cir. and Pebble Beach Cir. should be considered, elevated with lights to encourage a cautionary approach.
- Google Earth aerial imagery identifying the proposed location and intersection for the crosswalk is included in these minutes.

Mr. Branco's submitted a "Pedestrian Crosswalk" request package for project submission to the Traffic Operations Division.

Project partnership with the Homeowners Association is recommended. Lisa McGarity will provide a copy of the report to Laura Mann, Lely Civic Association Board member.

D. Pending Items

Mr. Schumacher reported:

A. Pebble Beach Light Pole

- Chair Branco, Mr. McGee and he verified that the SESCO Lighting Lumec replacement lamps are consistent with the community's existing lights.
- A Notice to Proceed was issued on May 2, 2024, to Simmonds Electrical of Naples to furnish and install a fifteen-foot Lumec pole with two LED light fixtures per County contract 23-8074 at a cost of \$12,000.
- Material delivery and installation is projected at six to ten weeks.

MINUTES

- An accident report was obtained from the Sheriff's Office and an insurance claim filed with the County Risk Management Division.

B. Mulch

- A Notice to Proceed was issued on May 14, 2024, to Southeast Spreading Company for the installation of mulch.
- Twelve pallets of red specialty mulch will be installed at the entrance monuments, and sections of St. Andrews Blvd., Pebble Beach Blvd., and Doral Circle, on May 23, 2024.

C. Insurance Claims

Discussion ensued regarding the recording and monitoring of insurance claims.

- Consideration should be given to the identification of accident expenses as a separate line item in the budget or in the Cartegraph Asset Management database.
- Insurance reimbursement would be recorded as a financial credit on receipt.

Mr. Schumacher will solicit guidance from the Risk Management Division for tracking accident expenses incurred, claims filed, and funds collected for the MSTU.

Doral Circle Sign

Noting it is a priority, Mr. Schumacher will solicit quotes to repair the unstable (wobbly) sign at Doral Circle.

IX. New Business

Mr. Schumacher reported there is an advisory seat available on the Lely Golf Estates Beautification MSTU Advisory Committee.

- Interested parties for membership on the Advisory Committee can access the Online Application at <https://www.colliercountyfl.gov/government/advisory-boards-and-authorities/online-advisory-board-application>.
- The applicants will be considered for membership by the Advisory Committee at a future meeting.
- The candidate motioned for recommendation will be placed on the Board of County Commissioner's *Consent Agenda* for appointment to the Advisory Committee.

X. Committee Member Comments

Chair Branco Retirement

Members and Staff, acknowledging the significant contributions he made, expressed their gratitude to **Chair Branco** for twenty-one years of service on the Lely MSTU Advisory Committee.

Parked Vehicles on Forest Hills and Augusta Boulevards

Ms. Jorgensen reported parked vehicles are posing a safety hazard at the intersection of Forest Hills Blvd. and Augusta Blvd.

Mr. Schumacher noted the MSTU does not have the authority to monitor or enforce parking on County roadways.

XI. Public Comments

None

XII. Adjournment

MINUTES

There being no further business to come before the Committee, the meeting was adjourned by the Chair at 3:25 P.M.

LELY GOLF ESTATES BEAUTIFICATION MSTU ADVISORY COMMITTEE

Chair

These Minutes were approved by the Committee on _____, 2024 as presented ___ or as amended ___.

[Lely Golf Estates Beautification MSTU/CollierPTNE](#)

NEXT MEETING:

JUNE 19, 2024
SOUTH REGIONAL LIBRARY
8065 LELY CULTURAL PARKWAY
NAPLES, FL 34113
239.252.7542

Count by Speed Range Report

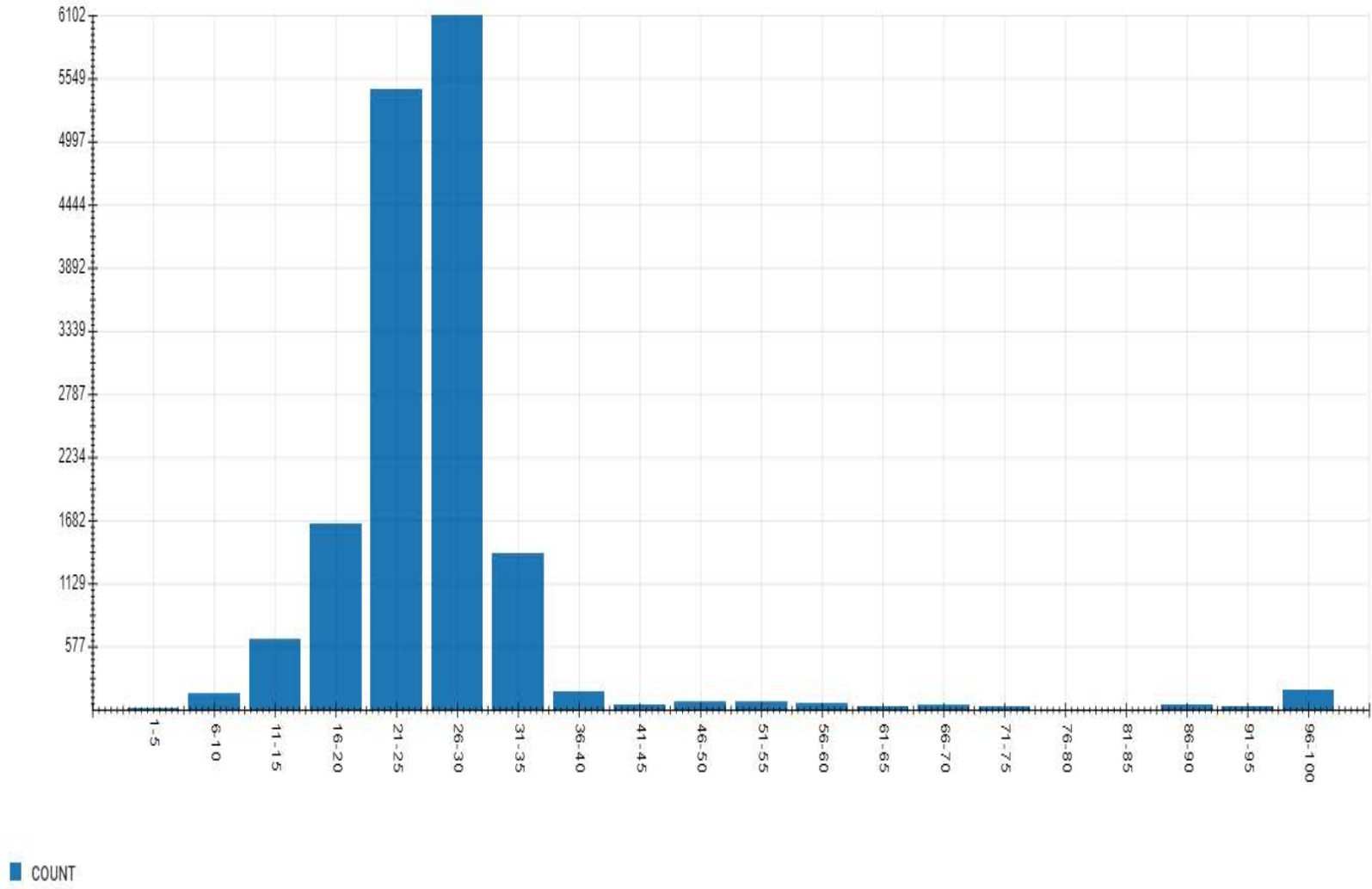
Location: Radar 1

Address: Saint Andrews Boulevard

Report period: 2024-06-14 to 2024-07-15

Count By Speed Range

Speed (mph)	Count
1-5	36
6-10	164
11-15	641
16-20	1655
21-25	5458
26-30	6102
31-35	1393
36-40	182
41-45	71
46-50	92
51-55	92
56-60	75
61-65	57
66-70	61
71-75	48
76-80	24
81-85	28
86-90	70
91-95	58
96-100	203
Total	16510



Count by Speed Range Report

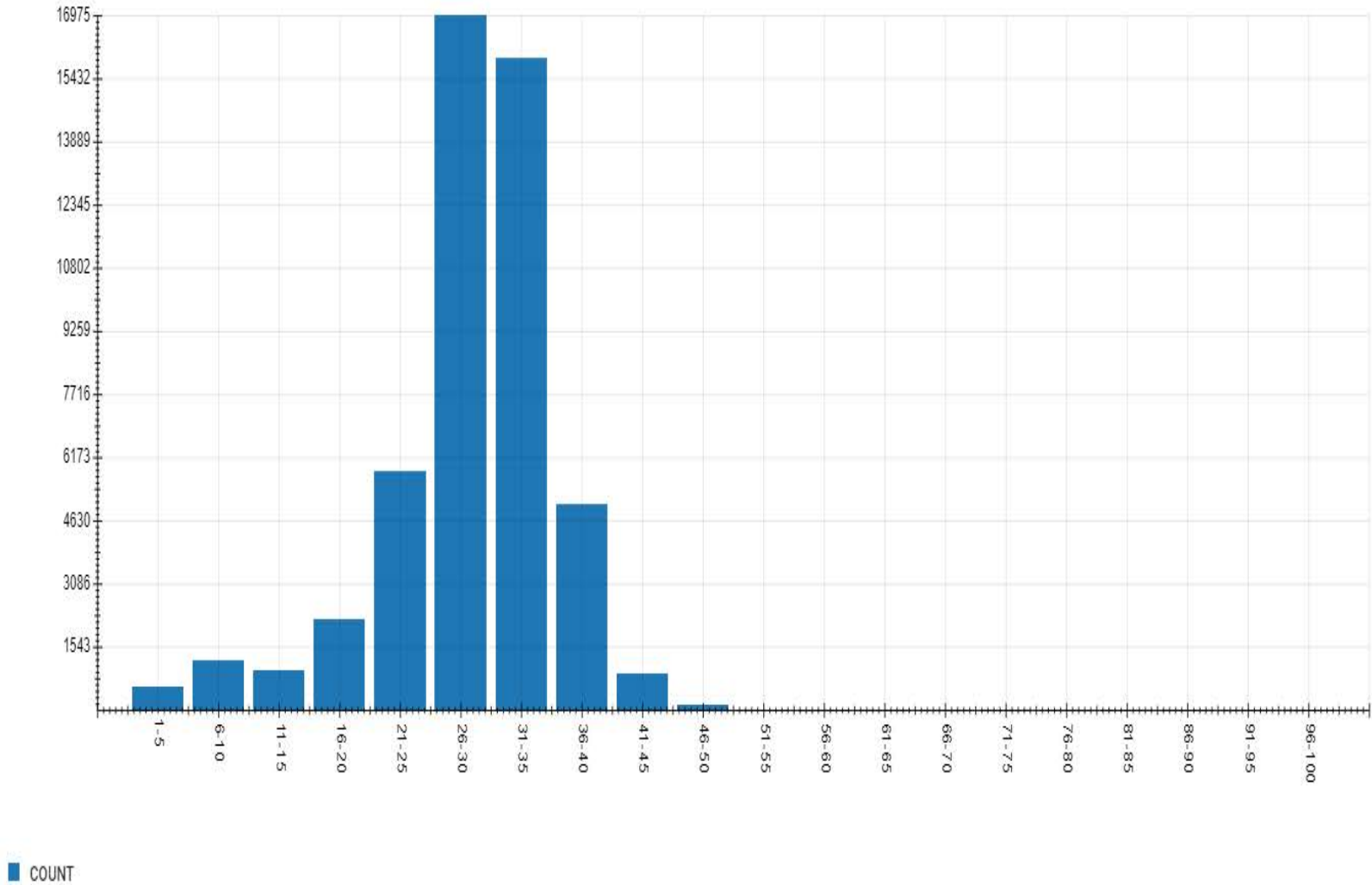
Location: Radar 2 - 20120088

Address: 255 Saint Andrews Blvd Naples

Report period: 2024-06-14 to 2024-07-15

Count By Speed Range

Speed (mph)	Count
1-5	580
6-10	1222
11-15	975
16-20	2224
21-25	5814
26-30	16975
31-35	15915
36-40	5017
41-45	894
46-50	129
51-55	18
56-60	5
61-65	1
66-70	1
71-75	0
76-80	0
81-85	0
86-90	0
91-95	0
96-100	0
Total	49770



McGee & Associates

Landscape Architecture

Project: LELY GOLF ESTATES BEAUTIFICATION, M.S.T.U. **Landscape Architect Observation Report:** June 2024
Location: MSTU DISTRICT ROADWAYS
Project Manager: Dan Schumacher, Collier County Public Services Division, Public Transportation & Neighborhood Enhancements Department
Consultant: McGee & Associates **Consultant's Representative:** Michael A. McGee, rla, isa
Contractor: Superb Maintenance **Contractor's Representative:** Armando Yzaguirre A & M Property Management
Report Date: FY23-24, 6/6/2024 **Observation Date:** 6/6/2024 **Report No. 8 (FY24)**


AC - Indicates major or repeating items recommended to be discussed by the Advisory Committee
S - Indicates items to be addressed by staff. **C** - Indicates items to be addressed by Contractor
 Contractor is requested to address items as soon as possible and indicate in **RESPONSE/COMMENTS** column when and which items are corrected.
Note: Copy picture out of comment boxes and then paste to additional sheet if picture is desired in larger size.

LOCATION/WORK AREA	AC	S	C	R	OBSERVATION & RECOMMENDATIONS	ADDITIONAL COMMENTS
<u>All locations</u>		X	X		It is recommended that during weekly irrigation reviews that all existing heads get eyes on to make sure the nozzles are open and directed into the areas to be covered. Dry areas were observed in median #3, median #1 and in the turf areas adjacent and in front of the outbound sign. It is very important to review each heads at this dry time of year.	Strikethrough indicates items that have been addressed or are being addressed and will be removed from the next month's report. Yellow highlighting indicates items that need to be addressed as soon as possible for safety issues, potential plant damage or to reduce future maintenance issues.
		X	X		During dry conditions and now all Bougainvillea needs to be reviewed and/or treated for caterpillars.	
		X	X	2	Many planting areas are in need of mulching.	
<u>St. Andrews Blvd. & US 41 Inbound R/W South</u>		X	X		It is recommended to reduce watering to two weekly cycles at 15 minutes per cycle. Treat area and plants with copper-base fungicide. After two applications replace any missing plants.	
		X	X		One Ixora shrub has died. Remove plant. Treat all the Ixora with a drenched like the outbound and Doral median were. A second application should occur based upon the manufacturer's recommendations. After treatments replace with 7 or 10 gal. size plant.	
		X	X		The planting area where the Pandanus or Screw Pine is located needs to have all dead leaf debris removed with each weekly service.	
	X				Annuals have been installed.	
		X	X	2	Recommend spraying Spider lilies along backside of sidewalk with fungicide.	
<u>Outbound R/W North Suncoast Credit Union side</u>		X	X		There are (2) Pentas annuals that are dead or in heavy decline. It is recommended to reduce watering to two weekly cycles at 15 minutes per cycle. Remove all dead and declining plants and then treat area and plants with copper-base fungicide. After two applications replace missing plants.	
		X	X		Remove small stone debris around and behind Purotis palm where accident happened.	
	X				Annuals have been installed	
		X	X		Irrigation coverage of the newly planted annuals needs to be improved. One additional 360 degree and move one existing 180-degree head needs to occur. A white Site one white flag has been placed at the new head location and two Site one white flags have be set where the head should be moved back.	
		X	X	3	Recommend mulching plants as soon as possible.	M&A 5/1/24: There are 10 plants that have more than 50 to 75% dead or missing foliage and it is recommended that these plants be replaced. Remaining plants with dead or

Design * Environmental Management * Planning * Arborist

5079 Tamiami Trail East / P. O. Box 8052 Naples, Florida 34101
 Phone (239) 417-0707 * Fax (239) 417-0708
 LC 098 * FL 1023A

LOCATION/WORK AREA	AC	S	C	R	OBSERVATION & RECOMMENDATIONS	ADDITIONAL COMMENTS
						missing foliage areas need to have the stems pruned back to green wood. M&A 6/6/24: (10) Ixora are dead and (5) have 50% or more dead stems. The plants have been drenched for fungus and nutrient issues. A second application should occur based upon the manufacturer's recommendations. There are also (2) Pentas annuals that have died.
		X	X	3	It is recommended to remove all dead and/or damaged Paurotis palm stalks that were the result of the previous accident at the sign. Additional stalks have been flagged with white tape and they are recommended to be removed because of issue with area lighting or sign structure. Cut flush or at 6 inches above grade.	M&A 5/1/24: Two stems in the Paurotis palm to the roadside of the sign were not removed. The white tape still exists on stems to be removed.
St. Andrews Blvd.						
Median #1		X	X		There are (13) Pentas annuals that are dead or in heavy decline. It is recommended to reduce watering to two weekly cycles at 15 minutes per cycle. Remove all dead and declining plants and then treat area and plants with copper-base fungicide. After two applications replace missing plants.	
	X				Annuals have been installed.	
		X	X		Caterpillar damage observed on dwarf Bougainvillea.	
Median #2		X	X		Caterpillar damage observed on dwarf Bougainvillea.	
Median #3		X	X		Turf on west end of median has large water stressed area.	
Median #4		X	X		East end perennial peanut needs to be reviewed irrigation and reason for decline.	
Median #5		X	X		No major issues observed.	
Median #6		X	X		At address 243: Holly tree is dying and needs to be removed by excavation. Recommended replacement is with a Lagerstroemia fauriei 'Muskogee' – Crape myrtle 30 gal., 2" cal, 8'-10' ht., 5'-6' spr. Multi-stem (4 min.)	
Median #7		X			No major issues observed.	
Median #8					No major issues observed.	
	X	X	X	5	East end: Approximately (16) dwarf Bougainvillea are defoliated and half of them have heavy stem decline. Recommended to consider renovation of this Bougainvillea planting area.	M&A 3/7/24: There are (8) missing or declined Bougainvillea 'Helen Johnson'. Replacement is recommended to occur in rainy season with 3 gal. size plants.
Median #8A		X	X		No major issues observed.	
Median #9		X	X		No major issues observed.	
Median #10		X	X	2	At address 379: (8) Bougainvillea 'Helen Johnson' are missing or declined and need replacements. Replacement is recommended to occur in rainy season with 3 gal. size plants.	M&A 5/1/24: At the request of the Committee a review was performed on St. Andrews Blvd. median #10 and the following was forwarded to the project manager. East half of median needs (22) dwarf Bougainvillea 3 gal. replacements; on the west half (15) dwarf Bougainvillea 3 gal. replacements; On the east end the existing perennial nut plantings contains large number of weeds that has resulted in, after the weeds are addressed, (35-40) 1 gal. size Golden Glory perennial peanut replacements will be

LOCATION/WORK AREA	AC	S	C	R	OBSERVATION & RECOMMENDATIONS	ADDITIONAL COMMENTS
						needed to fill the bed. An alternate to peanut replacement would be to remove remaining peanut and install (68) 1 gal. Orange Bulbine on 18" centers.
Forest Hills Blvd						
Median #11		X	X		No major issues observed.	
Median #12		X	X	7	At address 407: Auto accident has occurred with the following damage. (2) double Alexander palms destroyed, (9) dwarf Bougainvillea and (4) dwarf Fire bush. After cleanup another review will be performed to get final counts of shrub damage. (2) irrigation heads need review. (photo)	
Forest Hills Cart Crossing & Lake		X	X		No major issues observed.	
Valley Stream Cr. Median #13		X	X		Median needs mulch.	
	X	X		18	The south purple Trumpet tree was rolled over during the storm. It was observed that the trunk had rotated out of the root ball and may have broken some main roots. Based upon what was observed while the tree was down it is recommended this tree be replaced because it may no ever re-root properly and become secure.	M&A 05/04/23: Handroanthus impetiginosis (Purple Trumpet tree) 11'-13' Ht., 3.5 Cal., 5'-6' Spr., 36" dia. B&B or 65 Gal. size container.
Pebble Beach Blvd.						
Median #14		X	X		No major issues observed.	
Median #15		X	X		No major issues observed.	
Median #16		X	X		No major issues observed.	
Median #17		X	X		No major issues observed.	
Median #18		X	X	2	At address 156: (9) Bougainvillea 'Helen Johnson' are missing or declined and need replacements. Replacement is recommended to occur in rainy season with 3 gal. size plants.	
		X	X	3	At north end light pole #19 has been hit by a vehicle. Review Bougainvillea on east side of median at light pole and remove dead and damaged foliage from accident.	
Median #19		X	X	3	The South end light pole has been hit by vehicle and damaged irrigation components and Perennial peanut plants. Once repairs are complete a count of plant replacement can occur.	
Pebble Beach Blvd. Golf Cart Crossing					No major issues observed.	
Thorncrest Ln. cul-de-sac #20	X	X			Due to age and amount of decline it is recommended to renovate this cul-de-sac during this rainy season.	M&A 09/08/22: Renovation on hold, Remove dead plants. M&A 11/4/22: (15-20) dwarf Bougainvillea plants are dead, missing or declined and need to be replaced. Replace with Bougainvillea 'Helen Johnson' 3 gal. size
Briarcliff Ln. Cu-de-sac #21	X	X			Due to age and amount decline it is recommended to renovate this cul-de-sac during this	M&A 09/08/22: Renovation on hold

McGee & Associates

Landscape Architecture

LELY GOLF ESTATES BEAUTIFICATION, M.S.T.U.

Report Date: FY23-24 6/6/2024

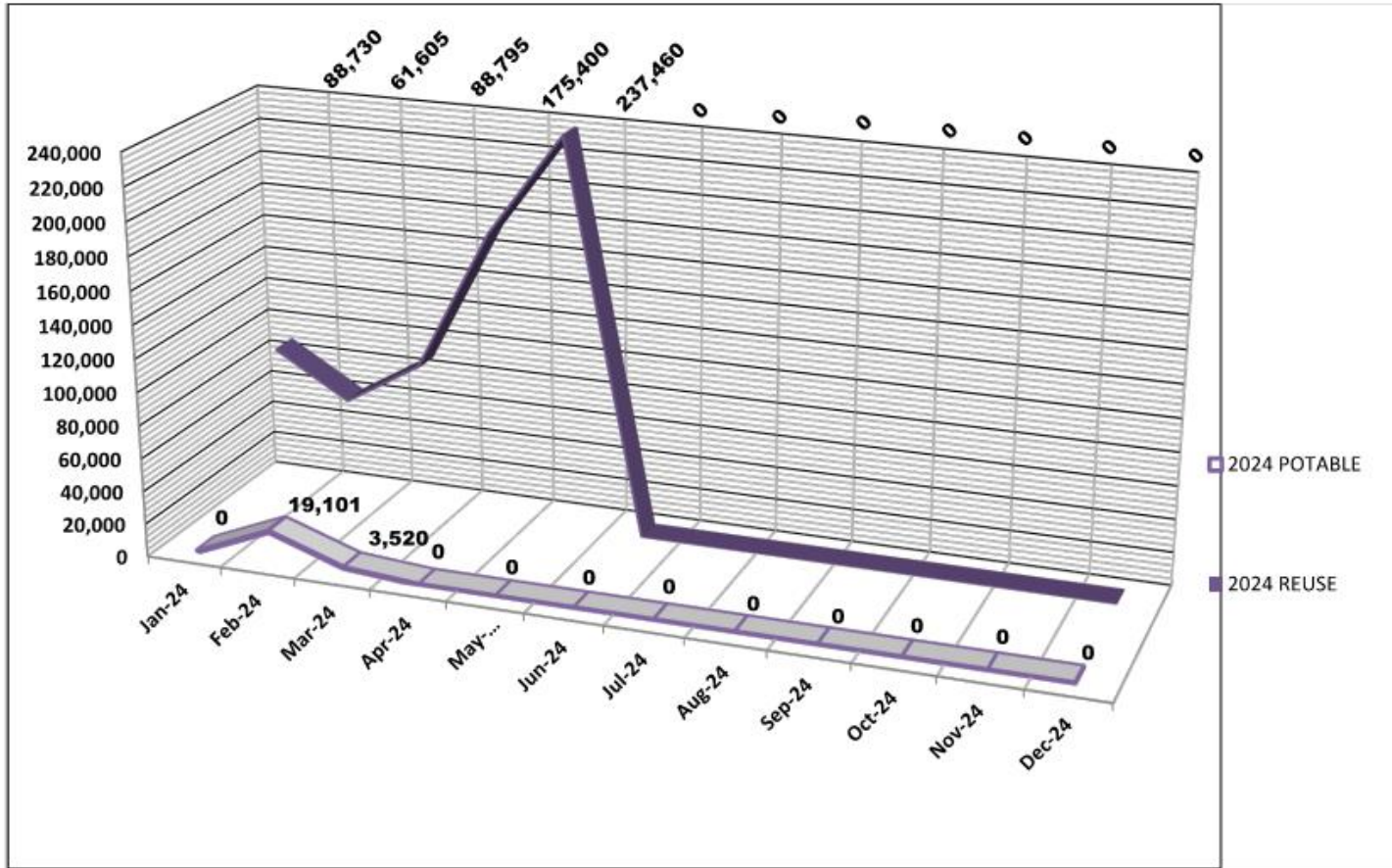
Observation Date: 6/6/2024

Report : 8 (FY24)

LOCATION/WORK AREA	AC	S	C	R	OBSERVATION & RECOMMENDATIONS	ADDITIONAL COMMENTS
					rainy season.	
Heather Grove Ln. Cul-de-sac #22		X	X		Caterpillar damage observed on dwarf Bougainvillea.	
		X			(8) Bougainvillea plants on the eastern side have been run over and need to be reviewed for removal. Any replacements would need to wait until rainy season has started.	
Baltusrol Signs		X	X		Mulch new plantings as soon as possible.	
Doral Cr. East R/W	X				Annuals have been planted.	
		X	X	11	The first Tabebuia tree from Rattlesnake Hammock Rd. needs to be replaced due to previous hurricane damaged. Install Handoanthus chrysotrichus 'Golden Trumpet Tree', 11'-13' ht., 3.5" cal., 5'-6' spr., 36" B&B or 65 Gal. Single leader trunk.	
West R/W & Rattlesnake Hammock Rd.		X	X		No major issues observed.	
Median #23		X	X	3	One newly planted Ixora shrub has died.	M&A 6/6/24: At this time there are (12) Ixora plants that have been affected and are dead or at a 50% decline level. All dead plants should be removed. Shrubs have been drenched to address fungus and nutrient issues. A second application should occur based upon the manufacturer's recommendations. Based upon the Plumbago growth some Ixora can be transplanted to dead or missing locations. At the next report time a full recommendation will be provided for replacements and locations..
Median #24 Treasure Point Cul-de-sac		X	X	2	Caterpillar damage observed on dwarf Bougainvillea.	
Warren St. Pumping Station		X	X		No major issues observed. See water use schedule.	
Valley Stream Cr. Irrigation					No major issues observed. See water use schedule.	
Fertilization		X	X		See FY23-24 recommended schedule.	

<u>LOCATION/WORK AREA</u>	<u>AC</u>	<u>S</u>	<u>C</u>	<u>R</u>	<u>OBSERVATION & RECOMMENDATIONS</u>	<u>ADDITIONAL COMMENTS</u>
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Lely Golf Estates Beautification MSTU Reuse Mixing Chamber Annual Water Use thru 5/24



Notes: 2020 Total Water Use: Reuse 1,340,040 gallons, Potable 44,945 gallons
 12/2021 New potable water meter installed.
 2021 Total Water Use: Reuse 1,562,060 gallons, Potable 31,740 gallons
 2022 Total Water Use: Reuse 1,591,970 gallons, Potable 64,374 gallons
 2023 Total Water Use: Reuse 1,846,930 gallons, Potable 188,030 gallons

6/6/2024

DATE	REUSE PSI	POTABLE WATER METER (X 100)	POTABLE WATER USE GALLONS	REUSE WATER METER READING (X x 100)	REUSE WATER USE GALLONS	TOTAL WATER APPLIED
5/1/2024	80	83,400.75		64,815.00		-
5/13/2024	80	83,400.75	-	65,815.90	100,090.00	100,090.00
5/21/2024	80	83,400.75	-	66,470.80	65,490.00	65,490.00
6/3/2024	80	83,400.75	-	67,189.60	71,880.00	71,880.00
TOTALS:			0.00		237,460.00	237,460.00
PERCENTAGE OF TOTAL VOLUME USED			0.0%		100.0%	

DATE	POTABLE WATER METER READING (X 1)	POTABLE WATER USE GALLONS
5/1/2024	600490.09	
5/13/2024	604900.00	4410
5/21/2024	607480.05	2580
6/3/2024	612870.00	5390
		12,380

LELY GOLF ESTATES M.S.T.U.

Fund 1620

July 18, 2024

	FY-24	Vendor	Item	PO#	Budget	Commitments	Expenditures	Available
1	MILLAGE COLLECTED & INTEREST		MSTU Revenues		\$ (410,600.00)	\$ -	\$ (409,120.77)	\$ (1,479.23)
2	CARRY FORWARD		Unexpended Prior Year Funds		\$ (410,033.95)	\$ -	\$ -	\$ (410,033.95)
3	ALL REVENUES				\$ (820,633.95)	\$ -	\$ (409,120.77)	\$ (411,513.18)
		McGee & Associates	Landscape Architect (FY-23)	4500221878		\$ -	\$ 948.45	
		McGee & Associates	Landscape Architect (FY-24)	4500228493		\$ 10,843.10	\$ 10,066.90	
4	ENG. FEES & OTHERS				\$ 28,933.95	\$ 10,843.10	\$ 11,015.35	\$ 7,075.50
5	INDIRECT COST REIMBURSE	Collier County	Indirect Cost	Direct Pay	\$ 8,300.00	\$ -	\$ 8,300.00	\$ -
		Superb Landscape Services	Landscape Incidentals	4500227013	\$ 35,000.00	\$ 5,584.39	\$ 23,411.94	
		A&M Property Maint	Landscape Incidentals	4500229474	\$ 20,000.00	\$ 10,209.64	\$ 15,794.03	
6	LANDSCAPE INCIDENTALS (634990)				\$ 40,000.00	\$ 15,794.03	\$ 39,205.97	\$ (15,000.00)
		Superb Landscape Services	Grounds Maintenance	4500227013	\$ 35,000.00	\$ 2,006.60	\$ 26,778.40	\$ 6,215.00
		A&M Property Maint	Grounds Maintenance	4500229474	\$ 70,000.00	\$ 37,104.20	\$ 39,110.80	\$ (6,215.00)
7	OTHER CONTRACTUAL (634999)				\$ 155,600.00	\$ 39,110.80	\$ 65,889.20	\$ 50,600.00
8	OTHER CONTRACTUAL (639990)				\$ 25,000.00	\$ -	\$ 14,750.00	\$ 10,250.00
9	ELECTRICITY	FPL	Electricity	4700004863	\$ 4,000.00	\$ 1,903.79	\$ 3,096.21	\$ (1,000.00)
10	WATER AND SEWER	Collier County Public Utilities	Water - Irrigation	4700004864	\$ 10,000.00	\$ 4,978.81	\$ 5,021.19	\$ -
11	INSURANCE GENERAL	Collier County	Insurance	Direct Pay	\$ 700.00	\$ 175.00	\$ 525.00	\$ -
12	SPRINKLER SYSTEM	SiteOne	Irrigation Parts & Pumps	4500227229	\$ 3,000.00	\$ 1,064.64	\$ 2,635.36	\$ (700.00)
13	MULCH	Simmonds Electrical (FY-24)	Electrical Services	4500227629	\$ 5,000.00	\$ 5,985.00	\$ 4,192.30	\$ (5,177.30)
14	LIGHTING MAINTENANCE				\$ 15,000.00	\$ 27,050.52	\$ 2,011.52	\$ (14,062.04)
15	LICENSE & PERMITS				\$ 2,000.00	\$ -	\$ -	\$ 2,000.00
		Home Depot	P-Card			\$ -	\$ 156.89	
		Naples Christmas Tree Lighting	Holiday Decorations	4500228348		\$ -	\$ 4,600.00	
		Premier Staffing	Transcription	4500227763		\$ 898.90	\$ 2,078.99	
16	OTHER MISCELLANEOUS (649990)				\$ 11,300.00	\$ 898.90	\$ 6,835.88	\$ 3,565.22
17	OFFICE SUPPLIES				\$ 100.00	\$ -	\$ -	\$ 100.00
18	COPYING CHARGES	J.M. Todd	Copier CPC	4500227043	\$ 200.00	\$ 58.84	\$ 91.16	\$ 50.00
19	FERT HERB CHEM				\$ 3,500.00	\$ -	\$ 947.40	\$ 2,552.60
20	OTHER OPERATING				\$ 200.00	\$ -	\$ -	\$ 200.00
21	TRAFFIC SIGNS				\$ 3,000.00	\$ -	\$ -	\$ 3,000.00
22	OPERATING EXPENSES				\$ 315,833.95	\$ 107,863.43	\$ 164,516.54	\$ 43,453.98
23	PTNE STAFF & DIVISION OVERHEAD				\$ 64,100.00	\$ -	\$ 64,100.00	\$ -
24	PROPERTY APPRAISER				\$ 3,300.00	\$ -	\$ 2,939.60	\$ 360.40
25	TAX COLLECTOR				\$ 9,400.00	\$ -	\$ 8,866.52	\$ 533.48
26	COUNTY OVERHEAD				\$ 76,800.00	\$ -	\$ 75,906.12	\$ 893.88
27	IMPROVEMENTS GENERAL				\$ 278,000.00	\$ -	\$ -	\$ 278,000.00
28	CAPITAL PROJECTS				\$ 278,000.00	\$ -	\$ -	\$ 278,000.00
29	RESERVES FOR INSURANCE				\$ 150,000.00	\$ -	\$ -	\$ 150,000.00
30	CAPITAL RESERVES				\$ 150,000.00	\$ -	\$ -	\$ 150,000.00
31	ALL EXPENSES				\$ 820,633.95	\$ 107,863.43	\$ 240,422.66	\$ 472,347.86
32	FY-24 BUDGET GRAND TOTAL		= ALL REVENUES - ALL EXPENSES		\$ -	\$ 107,863.43	\$ (168,698.11)	\$ 60,834.68

**LELY GOLF ESTATES M.S.T.U.
Fund 1620
July 18, 2024**

92,697,303	FY 13 Final Taxable Value	-3.3%
95,718,423	FY 14 Final Taxable Value	3.3%
99,596,489	FY 15 Final Taxable Value	4.1%
106,888,467	FY 16 Final Taxable Value	7.3%
116,823,687	FY 17 Final Taxable Value	9.3%
127,802,080	FY 18 Final Taxable Value	9.4%
135,136,761	FY 19 Final Taxable Value	5.7%
142,494,654	FY 20 Final Taxable Value	5.4%
152,194,183	FY 21 Final Taxable Value	6.8%
156,289,928	FY 22 Final Taxable Value	2.7%
180,384,272	FY 23 Final Taxable Value	#####
\$203,796,660	FY 24 Gross Taxable Value	
12.98%	Adjustment FY 23 to FY 24	
	FY 24 Gross MSTU Revenue	FY 23
Millage	2.0000	2.0000
Tax Dollars	\$407,593	\$360,769

+6.3% Average

2.0 mill cap
\$46,825

Total Available Balance	\$ 472,347.86
Plus Committed And Not Spent	\$ 107,863.43

Estimated Cash	\$ 580,211.29
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Prepared 7/10/24 ZS

Increase

Lely Beautification MSTU

<i>LELY MSTU LIGHTING INSPECTION</i>		<i>Inspection Date:</i>			<i>7/4/2024</i>	
ST. ANDREWS ENTRANCE - FROM US-41						
TUBE		A	B	C	D	E
Sign - Enter	1					
Sign - Exit	2					
SPOT		○	A	B	Notes ▪ Current outages are sequenced in RED . ▪ Outages repaired in the past month are sequenced in GRAY .	
Flagpole - US	1					
Flagpole - FL	2					
Flagpole - BCC	3					
LUMINAIRE		○	A	B		
Single	1					
Single	2					
Single	3					
Single	4					
Single	5					
Single	6					
Single	7					
Single	8					
Single	9					
Single	10					
Single	11					
PEBBLE BEACH BLVD						
LUMINAIRE		○	A	B		
Double	1					
Double	2					
Double	3					
Double	4					
Double	5					
Double	6					
Double	7					
Double	8					
Double	9					
Double	10					
Double	11					
Double	12					
Double	13					
Double	14					
Double	15					
Double	16					
Double	17					
Double	18					
Double	19			1	2	
Double	20			3	4	
Double	21					
Single	22					
Single	23					

1909

Lely Beautification MSTU

<i>LELY MSTU LIGHTING INSPECTION</i>			7/4/2024		<u>Notes</u>
FOREST HILLS @ AUGUSTA					
'LELY' SIGN		●	A	B	
Solar Light	--				
DORAL CIRCLE					
TUBES		●	A	B	
Sign - Enter	1				
Sign - Exit	2				
LUMINAIRE		●	A	B	
Double	1				
Double	2				
Single	3				
Single	4				
Single	5				
Single	6				

1909

Advisory Board Application Form

Collier County Government
3299 Tamiami Trail East, Suite 800
Naples, FL 34112
(239) 252-8400

Application was received on: 6/4/2024 2:21:50 PM.

Name: Pamela A Gittings Home Phone:

Home Address: 113 Forest Hills Blvd

City: Naples Zip Code: 34113

Phone Numbers

Business:

E-Mail Address:

Board or Committee: Lely Golf Estates Beautification MSTU Advisory Committee

Category:

Place of Employment: Retired

How long have you lived in Collier County: 5-10

How many months out of the year do you reside in Collier County: I am a year-round resident

Have you been convicted or found guilty of a criminal offense (any level felony or first degree misdemeanor only)? No

Not Indicated

Do you or your employer do business with the County? No

Not Indicated

NOTE: All advisory board members must update their profile and notify the Board of County Commissioners in the event that their relationship changes relating to memberships of organizations that may benefit them in the outcome of advisory board recommendations or they enter into contracts with the County.

Would you and/or any organizations with which you are affiliated benefit from decisions or

recommendations made by this advisory board? No

Not Indicated

Are you a registered voter in Collier County? Yes

Do you currently hold an elected office? No

Do you now serve, or have you ever served on a Collier County board or committee? No

Not Indicated

Please list your community activities and positions held:

On the Board of Directors for Treasure Point Homeowners Association - currently President for the past
5 years Served on House Committee at Royal Palm Golf Club for 4 years Volunteered at Naples
Therapeutic Riding Center for 2.5 years

Education:

High School Graduate

Experience / Background

Legal Administrative Assistant Financial Administrative Assistant Administrative Assistant with Legal
Recruiting Firm

Board of County Commissioners
3299 East Tamiami Trall, Suite 800
Naples, FL 34112
(239) 252-8400

Application for Advisory Committees/Boards

Name: LISA Rice McGARITY

E-Mail Address: _____

Home Address: 384 Bay Meadows DR. Zip Code: 34113

Primary Phone: _____ Secondary Phone: SAME

Board or Committee Applied for: LELY Golf Estates Beautification Advisory

Category (if applicable): CITIZEN-AT-LARGE
Example: Commission District, Developer, environmentalist, lay person, etc.

How long have you lived in Collier County: 30 yrs.

How many months out of the year do you reside in Collier County: Full time

Have you ever been convicted or found guilty of a criminal offense (any level felony or first degree misdemeanor only)? Yes _____ No If yes, explain: _____

Place of Employment: Retired

Do you or your employer do business with the County? Yes _____ No If yes, explain: _____

Would you and/or any organizations with which you are affiliated benefit from decisions or recommendations made by this advisory board? Yes _____ No If yes, explain: _____

NOTE: All advisory board members must update their profile and notify the Board of County Commissioners in the event that their relationship changes relating to memberships of organizations that may benefit them in the outcome of advisory board recommendations or they enter into contracts with the County.

Are you a registered voter in Collier County? Yes No _____

Do you currently hold public office? Yes _____ No If so, what is that office? _____

Do you now serve, or have you ever served, on a Collier County board or committee? Yes No
If yes, please list the committees/boards:

U.S. 41 East Corridor Zoning Committee (Ad hoc)

Please list your community activities (civic clubs, neighborhood associations, etc. and positions held):

1. LELY GOLF Estates HomeOWNER'S ASSOC. Board member + Past President, 10+ YRS.
2. Chair of Non-profit Scholarship Foundation

Education: Bachelor's Chemistry U. of PENN.
Master's Chemistry U. of MONTANA
Doctorate Chemistry U. of CENTRAL FLORIDA
Post-doctorate U. of South Florida

Experience:
Florida Southwestern State College Faculty - 34 YRS.
FSW Faculty Senate President - 2 terms
FSW Rooftop garden LANDSCAPE designer
Water Quality Research submitted to S. FL. Water Mgmt. District
JOURNEYMAN electrician, 20 YRS.

Please attach any additional information you feel pertinent.

This application should be forwarded to DL-AdvisoryBoardOn-LineApplications@colliercountyfl.gov, or by mail or in person to: Advisory Board Coordinator, 3299 East Tamiami Trail, Suite #800, Naples, FL 34112. Thank you for your interest in serving the citizens of Collier County.

TRAFFIC SIGNS		Lely Golf Estates MSTU											DATE: 07.16.2024
Item #	STOP / Street 1 -Approaching & Street 2 -Intersecting	# Poles	STOP	Street Name (2-Sided)	Sped Limit	Cross Walk + Ahead or Arrow	Bear Rt/Lf of Median	Community Watch	Country Club + Arrow (2-sided)	Arrow - RT Turn Only	Speed Bump	Truck, 1 Ton, Arrow	NOTES
1	St Andrews Blvd & US-41	1	0 + 0	1 + 1						1			
2	St Andrews Blvd & Pebble Beach Blvd	1	0 + 1	1 + 1									
3	St Andrews Blvd & Pebble Beach Blvd (Median 4)	1	0 + 0	1 + 1									
4	St Andrews Blvd & Pebble Beach Cir (1 of 2)	1	0 + 1	1 + 1									
5	St Andrews Blvd & Pine Valley Cir (1 of 2)	1	0 + 1	1 + 1									
6	St Andrews Blvd & Watercolor Way	1	0 + 0	0 + 1									
7	St Andrews Blvd & Bradstrom Cir	1	0 + 0	0 + 1									
8	St Andrews Blvd & Pebble Beach Cir (2 of 2)	1	0 + 1	1 + 1									
9	St Andrews Blvd & Pine Valley Cir (2 of 2)	1	0 + 1	1 + 1									
10	St Andrews Blvd & Hiden Valley Dr	1	0 + 1	1 + 1									
11	St Andrews Blvd & Valley Stream Cir	1	0 + 1	1 + 1									
12	St Andrews Blvd & Valley Stream Dr	1	0 + 1	1 + 1									
13	Valley Stream Cir & Valley Stream Dr	1	0 + 1	1 + 1									
14	St Andrews Blvd & Forest Hills Blvd	1	0 + 1	1 + 1			1		1				
15	Forest Hills Blvd & Hidden Valley Dr	1	0 + 1	1 + 1									
16	Forest Hills Blvd & Bay Meadows Dr	1	0 + 1	1 + 1									
17	Bay Meadows Dr & Bristlecone Ln	1	0 + 1	1 + 1									
18	Forest Hills Blvd & Augusta Blvd	1	0 + 1	1 + 1									
19	Forest Hills Blvd & Pebble Beach Blvd	1	0 + 1	1 + 1									
20	Pebble Beach Blvd & Bay Meadows Dr	1	0 + 1	1 + 1									
21	Pebble Beach Blvd & Big Springs Dr	1	0 + 1	1 + 1									
22	Big Springs Dr & ThornCrest Ln	1	0 + 1	1 + 1									
23	Pebble Beach Blvd & Thorncrest Ln	1	0 + 1	1 + 1									
24	Pebble Beach Blvd & Baltusrol Ln	1	0 + 1	1 + 1									
25	Pebble Beach Blvd & Briarcliff Ln	1	0 + 1	1 + 1									
26	Pebble Beach Blvd & Heather Grove Ln	1	0 + 1	1 + 1									
27	Baltusrol Dr & Pinehurst Cir	1	0 + 1	1 + 1									
28	Baltusrol Dr & Pinehurst Cir	1	0 + 1	1 + 1									
29	Baltusrol Dr & Pinehurst Cir	1	1 + 0	1 + 1									
30	Doral Cir & Rattlesnake Hammock Rd	1	1 + 0	1 + 1									plus Divided Hwy add-on
31	Doral Cir & Rattlesnake Hammock Rd (Median 23)	1	0 + 0	1 + 0			1						plus Yellow diamond (North end)
32	Doral Cir & Willow Creek Ln	1	0 + 1	1 + 1									
33	Doral Cir & Doral Cir	1	0 + 1	1 + 1									
34	Doral Cir & Warwick Hills Dr (East)	1	0 + 1	1 + 1									
35	Doral Cir & Warwick Hills Dr (West)	1	0 + 1	1 + 1									
36	Doral Cir & Oakland Hills Dr (East)	1	0 + 1	1 + 1									
37	Doral Cir & Oakland Hills Dr (West)	1	0 + 1	1 + 1									
STOP, Street Name - SUB 1:		37											

TRAFFIC SIGNS		Lely Golf Estates MSTU											DATE: 07.16.2024
Item #	STOP / Street 1 -Approaching & Street 2 -Intersecting	# Poles	STOP	Street Name (2-Sided)	Sped Limit	Cross Walk + Ahead or Arrow	Bear Rt/Lf of Median	Community Watch	Country Club + Arrow (2-sided)	Arrow - RT Turn Only	Speed Bump	Truck, 1 Ton, Arrow	NOTES
38	St Andrews Blvd & US-41 (Median 1)	1					1						
39	St Andrews, Shopping Plaza (Northbound)	1			1			1			1		
40	St Andrews, 101 (Northbound)	1				1							
41	St Andrews & Pebble Beach Blvd (X-walk)	2				2							
42	St Andrews, 110 - Radar (Northbound)	1			1								
43	St Andrews, 143 (Southbound)	1				1							
44	St Andrews & Pebble Beach Blvd (Median 14)	1					1						
45	St Andrews, 167 (Southbound)	1			1								
46	St Andrews, 255 - Radar (Southbound)	1			1								
47	St Andrews, 256 (Northbound)	1			1								
48	St Andrews, 326 (Northbound)	1			1								
49	St Andrews Blvd & Forest Hills Blvd (Median 12)	1					1						
50	St Andrews, 379 (Southbound)	1			1								
51	St Andrews Blvd & Forest Hills Blvd (Southbound)	1						1					
52	Forest Hills, 461	1			1								
53	Forest Hills, GC Cart Crossing	1			1								
54	Forest Hills, 213	1											No Outlet + Arrow (1-sided)
55	Pebble Beach Blvd, 226	1			1								
56	Pebble Beach Blvd, Median 19 East	1					1						
57	Pebble Beach Blvd, Median 19 West	1					1						
58	Pebble Beach Blvd, 226	1			1								
59	Pebble Beach Blvd, 11	1			1								
60	Pebble Beach Cir, Side yd of Church	1			1								
61	Doral Cir, side yard of 102 Willow Creek Ln	1			1								
	Speed Limit, Crosswalk, Other - SUB 2:	25									Total:	62	MSTU Decorative Poles