



# **GOLDEN GATE M.S.T.U. ADVISORY COMMITTEE**

**3299 East Tamiami Trail, Suite 103**

**Naples, FL 34112**

**APRIL 16, 2019**

## **MINUTES**

### **I. Call to Order**

The meeting was called to order at 4:28 P.M. by Ms. Spencer. Attendance was called and a quorum was established.

### **II. Attendance**

<b>Advisory Committee</b>	Patricia Spencer – Chair Paula Rogan Florence “Dusty” Holmes Ron Jefferson Norma Lees-Davis (Excused)
<b>Staff</b>	Dan Schumacher – Project Manager
<b>Landscape</b>	Mike McGee – Landscape Architect (McGee & Associates) John Saupp – Landscape Maintenance (Green Effex)
<b>Other</b>	Wendy Warren – Transcriptionist (Premier) Dave Hunt - Resident

### **III. Pledge of Allegiance**

The Pledge of Allegiance was recited.

### **IV. Approval of Agenda**

*Ms. Spencer moved to approve the Agenda of the Golden Gate Advisory Committee as presented.  
Second by Ms. Rogan. Carried unanimously 4 - 0.*

### **V. Minutes**

**Approval of Minutes: March 19, 2019**

*Ms. Rogan moved to approve the minutes of the February 19, 2019 meeting as presented.  
Second by Ms. Spencer. Carried unanimously 4 - 0.*

## MINUTES

### VI. Landscape Maintenance Report – Green Effex

#### A. Landscape – Green Effex

**Mr. Saupp** of Green Effex reported on landscape maintenance as follows:

- The Junipers on Sunshine Boulevard were treated for spider mites.
- Bougainvilleas were trimmed lightly; significant pruning will be done in May.
- Two irrigation valves were repaired.
- Quotes for landscape restoration on Sunshine, Tropicana, Hunter Boulevards and Coronado Parkway have been submitted.
- Coronado Parkway and Hunter Boulevard refurbishment will be undertaken on completion of Sunshine and Tropicana Boulevards.

During Committee discussion the following was addressed:

- Restoration date for refurbishment of all four roadways will be provided at the May meeting.
- Distressed bushes bordering Golden Gate Parkway are the responsibility of the Road Maintenance Division.
- Road Maintenance has not responded to McGee & Associates request to replace the dead Fakahatchee grass beds.

#### B. Landscape Architect’s Report – McGee & Associates

**Mr. McGee** reviewed the “*Landscape Observation Report: - FY 18-19, April 2019*” noting renovation preparation is underway on all medians.

##### Sunshine Boulevard

- Multiple auto accidents necessitate landscape refurbishment.

##### Tropicana Boulevard

- Weather Trak recorded water usage of 284,474 gallons on Tropicana Boulevard is high. *Mr. Schumacher will confer with Mr. Sells to determine potential reason for high use.*

##### Coronado Parkway and Hunter Boulevard

- Roadways should be fertilized and Oak trees re-staked. *Green Effex submitted a quote for staking.*

##### Collier Boulevard

- Damaged landscape material from Hurricane Irma has been removed from Collier Boulevard, a County maintained arterial roadway.
- Medians have not been refurbished.
- Mulch will be requested for the roadway medians.

##### Golden Gate Parkway

- Medians and turf look better.
- Fakahatchee grass beds need trimming.
- Memorial Plaque on median tip at 44<sup>th</sup> Street requires refurbishment. *Green Effex will provide a quote for cleaning, painting and paver repair for M.S.T.U. consideration.*

### VII. Project Manager’s Report

#### A. Election & Installation of Officers, Chair & Vice Chair - 2019-2020.

##### i. Nomination for Chair

*Ms. Holmes nominated Patricia Spencer for the position of Chair of the Golden Gate Beautification M.S.T.U. for one year, or until a successor is appointed.*

*Second by Mr. Jefferson. No other nominations were tendered and nominations were closed. Ms. Spencer assumed the Chair.*

MINUTES

ii. **Nominations for Vice-Chair**

*Ms. Spencer nominated Ms. Rogan for the position of Vice-Chair of the Golden Gate Beautification M.S.T.U. for one year, or until a successor is appointed.*

*Second by Ms. Holmes. No other nominations were tendered and nominations were closed. Ms. Rogan assumed Vice-Chair.*

**B. April 2019 Budget**

- FY19 Ad Valorem property tax revenue budget is \$406,400.00, an increase of 8.46% over FY18. The Millage rate is 0.5000.
- Total revenue FY19 is \$934,025.00 including investment interest, transfers and contributions (minus a 5% reserve of \$18,900).
- Current Operating Expense Budget is \$396,725.00 of which Commitments total \$144,669.41; Expenditures \$116,558.75.
- Uncommitted Operating Expense funds available are \$135,496.84.
- Stahlman-England Irrigation has been paid in full.
- Indirect cost reimbursement financials are provided by the County. *Mr. Schumacher will inquire regarding the budget remainder for this line item.*
- Improvements General Fund, Line 32, reserved to fund capital projects, has a remaining balance of \$429,218.13.
- Total available balance, less committed expenses, is \$571,744.77.

**C. FY20 Budget Review**

**Mr. Schumacher** presented the “Golden Gate Estates MSTU Fund 153, proposed budget for FY20” effective October 1, 2019 noting:

- Operating Expense Budget FY-19 forecast is \$347,700.00; Operating Expense Budget FY20 projected is \$264,800.00.

During discussion the following FY-20 budget items were highlighted:

	<b><u>FY-20 Budget</u></b>	<b><u>FY-19 Forecast</u></b>	<b><u>Increase/Decrease</u></b>
• Engineering Fees:	\$ 30,000.00	\$ 27,800.00	\$ 2,200.00
• Landscape Incidentals:	\$ 30,000.00	\$ 58,600.00	\$- 28,600.00
• Other Contractual:	\$150,000.00	\$200,00000	\$- 50,000.00

Budget Instructions (BI) line items are provided by the County.

Transfers Line item: Consolidate two (2) entries to one (1) titled as Hurricane Reserves.

Funds not expended in FY-19 are carried forward into the FY-20 budget.

Capital Outlay Funds can be transferred to Operating Expense via a budget amendment approved by the Board of County Commissioners (BCC). Estimated time frame for transfer process is six (6) weeks.

***Mr. Jefferson motioned to approve the FY20 working budget for the Golden Gate Estates Beautification M.S.T.U. Second by Ms. Holmes. Carried unanimously 4- 0.***

## MINUTES

### Millage Rate

The M.S.T.U. is provided two options for the millage rate, currently assessed at 0.5000:

- Lower the current millage rate to establish a Revenue Neutral Policy, maintaining the FY-19 income level.
- Maintain the current millage rate, allowing MSTU revenues to fluctuate in tandem with ad-valorem property taxable values.

*Ms. Holmes motioned to maintain the current millage rate of 0.5000 for the Golden Gate Estates Beautification M.S.T.U. Second by Ms. Spencer. Carried unanimously 4- 0.*

### **D. Finalize By-Laws**

The Golden Gate Beautification Municipal Service Taxing Unit (MSTU) Advisory Committee By-Laws were reviewed by members. The following revisions were noted:

- *Page 4, ARTICLE VI, Order of Business*: Sequence the order of business to reflect the current Agenda.
- *Page 5, ARTICLE VIII, Amendment to By-Laws, Section 2*: Names will be updated to current membership and Chair and Vice-Chair noted.

*Mr. Jefferson motioned to approve the “Golden Gate Beautification Municipal Taxing Unit (M.S.T.U.)” By-Laws subject to amending Page 4, ARTICLE VI, Order of Business and Page 5, ARTICLE VIII, Amendment to By-Laws, Section 2. Second by Ms. Rogan. Carried unanimously 4 - 0.*

The By-Laws will be fully executed by the members of the Committee at the May 2019 meeting.

### **E. Quotes:**

- **Signs & Things – Refurbish the Golden Gate community sign behind the flagpole.**  
**Mr. Schumacher** received the re-structured BidSync quote from Signs & Things for refurbishment of the “*Welcome to Golden Gate City Sign,*” approved by the Committee at the February 19, 2019 meeting for a cost of \$2,500.  
A Notice-to-Proceed will be issued when the PO is released.
- **Green Effex – Replacement median trees and plants – four (4) roadways.**  
The remediation project for replacement of plants and trees damaged by Hurricane Irma will be funded by *Landscape Incidentals, Budget Line 15*. The requirements and plant and tree specifications are in accordance with McGee & Associates Summary Detail Report.

Green Effex has submitted a proposal in the amount of \$88,114.30 for median refurbishment of four (4) roadways. The proposal does not address funds for drainage repairs.

A revised Executive Summary will be submitted to the Board of County Commissioner requesting an additional approximate \$100,000.00 increase in the annual spending limit for Green Effex to perform the work.

*Ms. Holmes motioned to recommend the Board of County Commissioners approve Staff’s request for a \$100,000.00 increase in funds available for Green Effex to perform additional landscape work. Second by Ms. Spencer. Carried unanimously 4 – 0.*

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*Ms. Rogan motion to approve Green Effex proposal #18506, dated March 25, 2019, in the amount of 88,114.30, for refurbishment of Tropicana Boulevard, Sunshine Boulevard, Hunter Boulevard and Coronado Parkway. Second by Ms. Holmes. Carried unanimously 4 - 0.*

**VIII. Old Business**

**A. Canal Bridge Fencing (Golden Gate Pkwy).**

**Mr. Schumacher** will contact Dave Lykins, Commissioner Saunders assistant, for guideline suggestions to beautify the fencing and will update the Committee on his findings at the May meeting.

**IX. New Business**

**Golden Gate City Lighting**

Golden Gate City lighting will be added to the May 2019 Agenda. Members will recommend areas for consideration for the lighting improvement project.

**X. Public and Board Comments**

**Canal Maintenance**

A volunteer Task Force cleaned the canal. Members requested Staff contact SWFL (Southwest Florida Water Management) to request replacement of their sign at the Sunshine Boulevard bridge.

**Golden Gate Country Club Golf Course**

Dave Hunt expressed opposition to Collier County's purchase of the 160-acre parcel of land off Collier Boulevard and Golden Gate Parkway for twenty-eight (28) million dollars.

The golf course is private property and not a Golden Gate Beautification MSTU asset. The members noted the purchase is beneficial to the community versus the alternative option of the owner selling the land independently.

The Committee indicated a preference for the land to remain as a public golf course or a "green space."

**XI. Adjournment**

*There being no further business to come before the Committee, the meeting was adjourned by the Chair at 5:44 P.M.*

**GOLDEN GATE MSTU ADVISORY COMMITTEE**

\_\_\_\_\_  
**Patricia Spencer, Chair**

The Minutes were approved by the Committee on \_\_\_\_\_, 2019 as presented \_\_\_\_\_,  
or as amended \_\_\_\_\_.

MINUTES

**NEXT MEETING:  
MAY 21, 2019 – 4:30 PM  
GOLDEN GATE COMMUNITY CENTER  
4701 GOLDEN GATE PARKWAY  
NAPLES, FL 34116**