



GOLDEN GATE M.S.T.U. ADVISORY COMMITTEE

**8300 Radio Road
Naples, FL 34104**

March 19, 2024

MINUTES

I. Call to Order

The meeting was called to order at 4:30 P.M. by Chair Spencer. Attendance was called and a quorum of four was established.

II. Attendance

Advisory Committee	Patricia Spencer – Chair Paula Rogan – Vice Chair Florence “Dusty” Holmes Ron Jefferson Oscar Marimon (Absent)
Staff	Brian Wells – PTNE Director (Excused) Dan Schumacher – MSTU Project Manager
Landscape	Mike McGee – Landscape Architect, McGee & Assoc. Robert MacGuffie – Grounds Maintenance, Mainscape
Others	Wendy Warren – Transcription, Premier

III. Pledge of Allegiance

The Pledge of Allegiance was not recited, as there was no flag in the meeting room.

IV. Approval of Agenda

*Mr. Jefferson moved to approve the Agenda of the Golden Gate MSTU as presented.
Second by Chair Spencer. Carried unanimously 4 - 0.*

V. Approval of Minutes – February 20, 2024

Chair Spencer moved to approve the minutes of the February 20, 2024, Golden Gate MSTU meeting as presented. Second by Ms. Holmes. Carried unanimously 4 - 0.

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VI. Landscape Maintenance Report – Mainscape Landscaping Company

Mr. MacGuffie reported:

- A large portion of small landscape maintenance items noted in the Summary Report have been taken care of.
- The Tabebuia tree cable supports will be repaired.
- Paroutis palms will be pruned; the Agronomy Group will be consulted on soil condition to ensure plants are not Potassium deficient.
- Bougainvilleas will be pruned, and torpedo grasses removed.
- Dead foliage will be removed from Flax Lilies.
- Approved irrigation repairs to ensure adequate water coverage were completed.

VII. Landscape Architect's Report – McGee & Associates

(The full report is included in the distributed Agenda meeting packet, which is accessible at the link shown at the end of these Minutes).

Mr. McGee reported:

A. Maintenance Reports – February 6, 2024

1. Sunshine Boulevard
2. Coronado Parkway & Hunter Boulevard
3. Tropicana Boulevard

Comments

Mr. McGee

- Prune Saw Palmetto plants in accordance with Summary Report specifications.
- Remove vines and volunteer plants in all median landscaping.
- Trim Muhly grass by coning grass clumps.
- Apply Legume Soil Inoculant product and 0-0-22-22S-22mg fertilizer as specified in the Summary Report to all Perennial Peanut planting locations.
- Replace declining Blueberry Flax Lily on Sunshine Blvd. Median #1 with Zamia Pumila.
- Prune Bougainvillea on Tropicana Blvd. Median #2 to conform to the 24" sight line visibility standard.
- Recommend total renovation of fallen light pole area on Coronado Parkway, Median #14 once FPL removes the pole and debris.
- Hong Kong Orchids, Jacaranda, Silk Floss and Tabebuia trees need canopies lifted with structural and corrective pruning.
- Paroutis Palms need trimming.
- The HydroPoint data report indicated high water usage on Tropicana Boulevard.

Mr. Schumacher

- Insect infestations and the April fertilization schedule will be addressed with the landscaping services Agronomy Group.
- A schedule for irrigation repairs will be reviewed with Mainscape's irrigation management.
- Tree Scaping of Naples, Inc. trimmed the Saw Palmettos.
- A Purchase order has been requested for Tree Scaping of Naples, Inc. for structural pruning of hardwood trees.
- 3 pallets of COCO/County brown mulch will be purchased from Southeast Spreading to complete application to the south section of Tropicana.

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- Replacements plants for Tropicana and Sunshine Boulevards listed in the McGee & Associates Summary Report will be tabulated and a Request for Quote (RFQ) solicited from Mainscape Landscaping.
- A follow up request will be initiated to FPL to remove a fallen light pole on Coronado Parkway at the corner of Santa Barbera Blvd.

Committee discussion:

Mowing Maintenance

Ms. Holmes queried regarding responsibility for mowing the bus stop area grass located on the northeast side between Green Boulevard and the bridge.

After the new sidewalks were installed, the Road Maintenance Department advised Mr. Schumacher the MSTU is not responsible for maintaining the area. Elsewhere on the roadway, Mainscape's contract specifies they are responsible to cut one (1) mower width along the side ROW bi-weekly.

Utility Hole Cover Maintenance

Chair Spencer reported an alarm was sounding from a utility hole cover on Golden Gate Parkway in the vicinity of Iberia Bank and the shopping center.

The alert indicates the fixture requires maintenance. A report can be filed with Collier 311 or by calling the phone number on the fixture.

VIII. **Project Manager's Report**

Mr. Schumacher reported:

A. Budget Report

(The full report is included in the distributed Agenda meeting packet, which is accessible at the link shown at the end of these Minutes).

Golden Gate MSTU Fund 1621 Budget for March 19, 2024, prepared March 11, 2024.

- Purchase Orders
 1. FPL - electricity.
 2. Mainscape Landscaping – grounds maintenance.
 - a. Incidentals – landscape plants, materials, and refurbishment.
 - b. Maintenance – regular landscape & irrigation maintenance.
 3. McGee & Associates – landscape architectural services.
 4. Naples Christmas Lighting – Holiday decorations.
 4. Naples Electric motor Works (NEMW) – pump station maintenance.
 5. Premier Staffing – transcription services.
 6. Simmonds Electrical – electrical maintenance and repairs.
 7. SiteOne Landscape Supply – irrigation parts & components.
 8. Southeast Spreading – mulch.
 9. Thomas Marine – Golden Gate Parkway bridge – MSTU railing upgrade.
 10. Tree Scaping of Naples – palm and tree pruning.
- Budget Summary
 1. Line 1, Ad Valorem Tax Collections & Interest – Of the \$682,100 budgeted, \$640,858 has been collected and a balance of \$4,241 remains to collect.

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2. Line 2, Carry Forward – Unspent funds accumulated from previous fiscal years and retained within the MSTU, in the amount of \$1,713,176.
 3. Line 3, All Revenues – Of the \$2,395,276 budgeted, \$640,858 has been collected and a balance of \$41,241 remains to collect leaving an available balance of \$1,754,418 (the sum of lines 1 and 2).
 4. Line 20, Operating Expense – Of \$332,860 budgeted, \$149,395 is committed on MSTU-issued Purchase Orders and \$99,944 has been spent, leaving a remainder of \$83,520 available within budget for additional operating expenses as needed.
 5. Line 24, County Overhead – Of the \$84,000 budgeted, \$15,140 has been transferred, and a balance of \$68,859 remains to be assessed (PTNE Staff & support, Property Appraiser, & Tax Collector).
 6. Line 26, Capital Projects – Of the \$1,978,416 budgeted, \$22,115 has been transferred and a balance of \$1,956,300 remains to be assessed.
 7. Line 27, All Expenses – Of \$2,395,276 budgeted, \$149,495 is committed to existing Purchase Orders, and \$149,395 in total expenditures, leaving a remainder of \$2,108,680 available within the FY-24 budget.
- General
 - a. MSTU Tax Rate: 0.5000 Mills (0.05%) for beautification improvements and maintenance within the taxing district.
 - b. Funds not spent in 2024 (FY-24) will be carried forward into FY-25.
 - c. Tax millage and interest collected by the Golden Gate Beautification MSTU may only be utilized by the MSTU and within the MSTU district boundary.

Mr. Schumacher noted:

- The gross taxable property value increased 11.23% for FY-24, generating \$68,187 in tax revenue.
- Three pallets of COCO/County brown mulch will be purchased from Southeast Spreading to complete mulch application on Tropicana Boulevard.
- The recorded Improvements General expenditure (Thomas Marine), budget line 25, is for the MSTU-funded *Sunshine Motif Infill Panel* railing upgrade on the Golden Gate Pkwy replacement bridge over the Santa Barbara canal.
- The millage rate, currently 0.5000, will be evaluated during the budget process commencing in April 2024.

B. Election of Officers

Nomination for Chair

Mr. Jefferson nominated Patricia Spender for the position of Chair of the Golden Gate Beautification M.S.T.U. Advisory Committee for one year, or until a successor is appointed. Second by Ms. Holmes. Nominations were closed and no others were tendered. Carried unanimously 4 - 0.

Ms. Spencer retained the Chair.

Nomination for Vice Chair

Ms. Spencer nominated Paula Rogan for the position of Vice Chair of the Golden Gate Beautification M.S.T.U. Advisory Committee for one year, or until a successor is appointed. Second by Mr. Jefferson. Nominations were closed and no others were tendered.

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Carried unanimously 4 - 0.

Ms. Rogan assumed Vice Chair.

C. Community Welcome Sign Renovation – Golden Gate Parkway (west)

Mr. Schumacher reported:

- The “*Welcome to Golden Gate City Sign*” interior panel will incorporate features of the existing sign.
- A County painting contractor will evaluate the structural integrity of the sign for renovation consideration.
- The contractor plans to submit a proposal to repaint the sign and possibly emboss the graphics and bird illustration.
- Options will be presented to the Committee at an upcoming monthly meeting.
- The design will be approved prior to placement of the order.

IX. Old Business

None

X. New Business

None

XI. Public and Committee Comments

Bridge Lights

Mr. Jefferson was informed by a County representative that parts to repair the nonfunctioning lights on the Golden Gate Parkway bridge over I75 have been ordered.

Sidewalk Reconstruction

Mr. Schumacher received an inquiry from an attendee of the February 12th Golden Gate Civic Association meeting, regarding restoration of the sidewalk, currently covered with crushed asphalt, in the vicinity of the new water line installation.

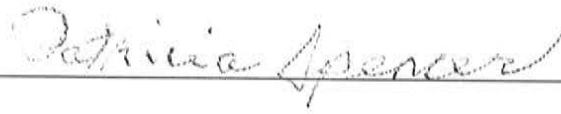
He will contact the County to determine restoration plans for the sidewalk and suggested members propose an improved concrete slab sidewalk project to the Civic Association noting the MSTU could consider contributing to the cost.

XII. Adjournment

There being no further business to come before the Committee, the meeting was adjourned by the Chair at 5:10 P.M.

MINUTES

GOLDEN GATE MSTU ADVISORY COMMITTEE



Patricia Spencer, Chair

The Minutes were approved by the Committee on 4-16-, 2024 as presented or
as amended .

<https://www.collierptne.com/mtsu/golden-gate-beautification-advisory-committee/>

NEXT MEETING:

**APRIL 16, 2024 – 4:30 PM
GOLDEN GATE COMMUNITY CENTER
4701 GOLDEN GATE PARKWAY
NAPLES, FL 34116**