



# **GOLDEN GATE M.S.T.U. ADVISORY COMMITTEE**

**8300 Radio Road  
Naples, FL 34104**

**May 21, 2024**

## **MINUTES**

### **I. Call to Order**

The meeting was called to order at 4:30 P.M. by Chair Spencer. Attendance was called and a quorum of four was established.

### **II. Attendance**

<b>Advisory Committee</b>	Patricia Spencer – Chair Paula Rogan – Vice Chair Florence “Dusty” Holmes Ron Jefferson Oscar Marimon (Absent)
<b>Staff</b>	Brian Wells – PTNE Director (Excused) Dan Schumacher – Project Manager
<b>Landscape</b>	Mike McGee – Landscape Architect, McGee & Assoc. Robert MacGuffie – Grounds Maintenance, Mainscape
<b>Others</b>	Wendy Warren – Transcription, Premier

*Chair Spencer **motioned** to recommend the Board of County Commissioners rescind Oscar Marimon’s appointment to the Golden Gate Beautification M.S.T.U. Advisory Committee due to lack of attendance. Second by Ms. Holmes. Carried unanimously 4 – 0.*

### **III. Pledge of Allegiance**

The Pledge of Allegiance was recited.

### **IV. Approval of Agenda**

*Mr. Jefferson moved to approve the Agenda of the Golden Gate MSTU Advisory Committee as presented. Second by Chair Spencer. Carried unanimously 4 - 0.*

**V. Approval of Minutes – April 16, 2024**

*Mr. Jefferson moved to approve the minutes of the April 16, 2024, Golden Gate MSTU Advisory Committee meeting as presented. Second by Ms. Holmes. Carried unanimously 4 - 0.*

**VI. Landscape Maintenance Report – Mainscape Landscaping Company**

**Mr. MacGuffie** reported:

- Additional crews serviced the medians to resolve unaddressed maintenance issues.
- Bougainvillea were pruned and weeds removed.
- One final maintenance service will be performed prior to contract termination.
- Shrubs on the south end of Tropicana Boulevard will be pruned to conform to sight line of visibility standards.

**Mr. Schumacher** reported:

- Mainscape Landscaping Company’s multi-year contract for three years with two 1-year renewal options will not be renewed for the fifth year.
- The secondary contract awardee, A & M Property Maintenance, will perform grounds maintenance services for the fifth, and final, contract year..
- A meeting will be held with Mr. Yzaguirre of A & M to review maintenance requirements.

**VII. Landscape Architect’s Report – McGee & Associates**

*(The full report is included in the distributed Agenda meeting packet, which is accessible at the link shown at the end of these Minutes).*

**Mr. McGee** reported:

**A. Maintenance Reports – May 7, 2024**

1. Coronado Parkway & Hunter Boulevard
2. Sunshine Boulevard
3. Tropicana Boulevard

**Comments**

**Mr. McGee**

- Unresolved maintenance and replacement items identified in the report must be prioritized.
- Review all Bougainvillea shrubs for caterpillar activity.

**Coronado & Hunter**

- Prune Muhly grass into a cone shape.
- All Alexander Palms need seed stalks removed.
- Remove and replace Alexander Palm with broken head at address #5201.
- Recommend total renovation of fallen light pole area on Coronado Parkway, Median #14.

**Sunshine Boulevard**

- All medians are water stressed. Review irrigation to determine if the system is functioning properly.
- Prune Sand Cordgrass into a cone shape.
- Remove dead foliage from all Iris or Blueberry Flax lilies plants from base of plants.
- Review Duckbill tree staking system quarterly to determine if cables need adjustments.

**Tropicana Boulevard**

- Remove dead foliage from base of the white and yellow African Iris plants.

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- Water usage reading is high - system should be monitored.

### Mr. Schumacher reported:

- Tree Scaping of Naples will remove two dead trees on Tropicana Boulevard.
- Frequency of the irrigation cycle was increased on Sunshine Boulevard.
- Mainscape will perform a final irrigation inspection week ending May 25, 2024, and notify staff of any irregularities.
- The installation date for the light pole replacement on Coronado Parkway at the corner of Santa Barbara Boulevard will be requested from Florida Power & Light (FPL).
- [Simmonds Electrical will be directed to correct the alignment of the light pole on the south end of Tropicana Boulevard.](#)

## VIII. Project Manager's Report

### Mr. Schumacher reported:

#### A. Budget Report

*(The full report is included in the distributed Agenda meeting packet, which is accessible at the link shown at the end of these Minutes).*

Golden Gate MSTU Fund 1621 Budget for May 21, 2024, prepared May 13, 2024.

- Purchase Orders
  1. FPL - electricity.
  2. Mainscape Landscaping – grounds maintenance.
    - a. Incidentals – landscape plants, materials, and refurbishment.
    - b. Maintenance – regular landscape & irrigation maintenance.
  3. McGee & Associates – landscape architectural services.
  4. Naples Christmas Lighting – Holiday decorations.
  5. Naples Electric motor Works (NEMW) – pump station maintenance.
  6. Premier Staffing – transcription services.
  7. Simmonds Electrical – electrical maintenance and repairs.
  8. SiteOne Landscape Supply – irrigation parts & components.
  9. Southeast Spreading – mulch.
  10. Thomas Marine – Golden Gate Parkway bridge – MSTU railing upgrade.
  11. Tree Scaping of Naples – tree pruning.
- Budget Summary
  1. Line 1, Ad Valorem Tax Collections & Interest – Of the \$682,100 budgeted, \$677,446 has been collected and a balance of \$4,653 remains to collect.
  2. Line 2, Carry Forward – Unspent funds accumulated from previous fiscal years and retained within the MSTU, in the amount of \$1,713,176.
  3. Line 3, All Revenues – Of the \$2,395,276 budgeted, \$677,446 has been collected and a balance of \$4,663 remains to collect leaving an available balance of \$1,717,830 (the sum of lines 1 and 2).
  4. Line 20, Operating Expense – Of \$332,860 budgeted, \$12,096 is committed on MSTU-issued Purchase Orders and \$149,770 has been spent, leaving the remainder of \$60,993 available within budget for additional operating expenses as needed.

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5. Line 24, County Overhead – Of the \$84,000 budgeted, \$81,758 has been transferred, and a balance of \$2,241 remains to be assessed (PTNE Staff & support, Property Appraiser, & Tax Collector).
  6. Line 26, Capital Projects – Of the \$1,978,416 budgeted, \$22,115 has been transferred and a balance of \$1,956,300 remains to be assessed.
  7. Line 27, All Expenses – Of \$2,395,276 budgeted, \$122,096 is committed to existing Purchase Orders, and \$253,644 in total expenditures, leaving a remainder of \$2,019,536 available within the FY-24 budget.
- General
    - a. MSTU Tax Rate: 0.5000 Mills (0.05%) for beautification improvements and maintenance within the taxing district.
    - b. Funds not spent in 2024 (FY-24) will be carried forward into FY-25.
    - c. Tax millage and interest collected by the Golden Gate Beautification MSTU may only be utilized by the MSTU and within the MSTU district boundary.

### **Mr. Schumacher** noted:

- The gross taxable property value increased 11.23% for FY-24, generating \$68,187 in tax revenue.
- Two Purchase Orders will be issued to A & M Property Maintenance for grounds and incidentals.
- A Purchase Order has been issued to Tree Scaping of Naples, Inc. for structural pruning of hardwood trees.
- The Capital Outlay Commitment and Expenditure recorded is for the upgraded *Sunshine Motif Infill Panel* for the Santa Barbara canal replacement bridge.
- The Office of Budget Management (OMB) will be consulted regarding the addition of a line item in the Capital Improvements category dedicated to funding expenses incurred for disaster/ catastrophic events, perhaps \$150K per roadway.
- Funds recorded in parenthesis in the Available column indicate expenditures exceeded the budget amount. Negative balances are covered by uncommitted funds reflected in total Operating Expenses.
- Uncommitted funds available within budget are eligible for transfer to other categories upon approval by the Committee.
- The millage rate, currently 0.5000, is reviewed annually.

### **B. Community Welcome Sign Renovation – Golden Gate Parkway (west)**

#### **Mr. Schumacher** reported:

- The “*Welcome to Golden Gate City Sign*” interior panel will utilize the same features of the existing sign.
- A County painting contractor evaluated the structural integrity of the sign to determine its condition..
- A cost proposal to repaint the sign, with embossed graphics and bird illustration has been requested from the contractor.
- A Request for Quote from the County library of six contractors will be solicited if necessary.

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- The planned renovations will be submitted to the Committee for approval prior to placement of an order.

**IX. Old Business**

**Mr. Schumacher** reported the Golden Gate Parkway flagpole halyard counterweight gear was reattached, and a new flag will be installed prior to the Memorial Day weekend.

**Chair Spencer** noted the Civic Association will be installing flags in the gateway Friday, May 24<sup>th</sup> for the Memorial Day celebration and removing them May 28<sup>th</sup>. She requested the lawn be mowed prior to the installation.

**X. New Business**

Meeting Schedule

The Committee agreed to meet in June at which time they will determine a meeting schedule for July and August.

**XI. Public and Committee Comments**

None

**XII. Adjournment**

*There being no further business to come before the Committee, the meeting was adjourned by the Chair at 5:11 P.M.*

**GOLDEN GATE MSTU ADVISORY COMMITTEE**



**Patricia Spencer, Chair**

The Minutes were approved by the Committee on June 18, 2024 as presented  or as amended .

<https://www.collierptne.com/mtsu/goldengate-beautification-advisory-committee/>

**NEXT MEETING:**

**JUNE 18, 2024 – 4:30 PM**  
**GOLDEN GATE COMMUNITY CENTER**  
**4701 GOLDEN GATE PARKWAY**  
**NAPLES, FL 34116**