



# **GOLDEN GATE M.S.T.U. ADVISORY COMMITTEE**

**8300 Radio Road  
Naples, FL 34104**

**June 18, 2024**

## **MINUTES**

### **I. Call to Order**

The meeting was called to order at 5:30 P.M. by Chair Spencer. Attendance was called and a quorum of three was established.

### **II. Attendance**

#### **Advisory Committee**

Patricia Spencer – Chair  
Paula Rogan – Vice Chair (Excused)  
Florence “Dusty” Holmes  
Ron Jefferson  
Open Seat

#### **Staff**

Brian Wells – PTNE Director (Excused)  
Dan Schumacher – Project Manager

#### **Landscape**

Mike McGee – Landscape Architect, McGee & Associates  
Armando Yzaguire – Grounds Maintenance, A & M Property Maintenance (Excused)

#### **Others**

Ben Graeber, Collier County Roads; Wendy Warren – Transcription, Premier

### **III. Pledge of Allegiance**

The Pledge of Allegiance was recited.

### **IV. Approval of Agenda**

*Mr. Jefferson moved to approve the Agenda of the Golden Gate MSTU Advisory Committee as presented. Second by Chair Spencer. Carried unanimously 3 - 0.*

### **V. Approval of Minutes – May 21, 2024**

*Mr. Jefferson moved to approve the minutes of the May 21, 2024, Golden Gate MSTU Advisory Committee meeting as presented. Second by Ms. Holmes. Carried unanimously 3 - 0.*

**VI. Landscape Maintenance Report – Mr. Schumacher**

**Mr. Schumacher** reported the A & M Property Maintenance contract for grounds maintenance has been activated and the medians toured with Mr. Yzaguire to review maintenance required.

**Santa Barbera Boulevard Refurbishment**

**Mr. Schumacher** reported:

The Road Maintenance Division is considering restoration of irrigation and landscape renovation at the intersection of Santa Barbara Blvd. and Golden Gate Parkway, west of the sign.

- The original irrigation lateral pipe was severed and capped, and irrigation heads disconnected during a County project in the area west of the sign.
- The Road Maintenance Division proposed re-establishment and extension of the irrigation system in the area impacted.
- McGee & Associates has services in their existing contract to prepare drawings for the two (2) zone irrigation system and landscape installation.
- The MSTU would cost share the project with the County.

**Mr. Graeber** reported:

- A preliminary cost estimate for labor for irrigation line installation was provided by Superb Landscape Services; parts are supplied by the County.
- Plant materials may be supplied by the County and in-house staff utilized for installation.
- Time frame for project completion is September 30, 2024.
- The Road Maintenance Division is responsible for maintaining the area.

*Mr. Schumacher will discuss the project with Pam Lulich, Manager, Landscape Operations, Collier County and update the Committee on the project at the July 2024 meeting.*

**VII. Landscape Architect’s Report – McGee & Associates**

*(The full report is included in the distributed Agenda meeting packet, which is accessible at the link shown at the end of these Minutes).*

**Mr. McGee** reported:

**A. Maintenance Reports – June 4, 2024**

1. Coronado Parkway & Hunter Boulevard
2. Sunshine Boulevard
3. Tropicana Boulevard

**Comments**

**Mr. McGee**

- Unresolved maintenance and replacement items identified in the report must be prioritized.

**Coronado & Hunter**

- Prune Muhly Grass into a cone shape.
- Fertilize Perennial Peanut as specified in report.
- Remove seed stalks from Alexander palms.
- Review irrigation coverage on medians with African Iris plantings.

## MINUTES

### Sunshine Boulevard

- Bougainvillea shrubs infested with Torpedo grass need reduction pruning and treatment to remove the weed.
- Prune Sand Cordgrass into a cone shape.
- Remove dead foliage from all Iris or Blueberry Flax lilies plants from base of plants.
- Review Duckbill tree staking system quarterly to determine if cables need adjustments.

### Tropicana Boulevard

- Remove dead foliage from base of the white and yellow African Iris plants.

*Mr. Schumacher will request plant replacement quotes from A & M Property Maintenance based on McGee & Associates summary report and prioritize installation by roadway.*

## VIII. Project Manager's Report

**Mr. Schumacher** reported:

### A. Budget Report

*(The full report is included in the distributed Agenda meeting packet, which is accessible at the link shown at the end of these Minutes).*

*Golden Gate MSTU Fund 1621 Budget for June 18, 2024, prepared June 11, 2024.*

- Purchase Orders
  1. FPL - electricity.
  2. A & M Property Maintenance – ground maintenance.
    - a. Incidentals – landscape plants, materials, and refurbishment.
    - b. Maintenance – regular landscape & irrigation maintenance.
  3. Mainscape Landscaping – grounds maintenance.
    - a. Incidentals – landscape plants, materials, and refurbishment.
    - b. Maintenance – regular landscape & irrigation maintenance.
  4. McGee & Associates – landscape architectural services.
  5. Naples Christmas Lighting – Holiday decorations.
  6. Naples Electric motor Works (NEMW) – pump station maintenance.
  7. Premier Staffing – transcription services.
  8. Simmonds Electrical – electrical maintenance and repairs.
  9. SiteOne Landscape Supply – irrigation parts & components.
  10. Southeast Spreading – mulch.
  12. Thomas Marine – Golden Gate Parkway bridge – MSTU railing upgrade.
  11. Tree Scaping of Naples – tree pruning.
- Budget Summary
  1. Line 1, Ad Valorem Tax Collections & Interest – Of the \$682,100 budgeted, \$681,411 has been collected and a balance of \$688 remains to collect.
  2. Line 2, Carry Forward – Unspent funds accumulated from previous fiscal years and retained within the MSTU, in the amount of \$1,713,176.
  3. Line 3, All Revenues – Of the \$2,395,276 budgeted, \$682,411 has been collected and a balance of \$688 remains to collect leaving an available balance of \$1,713,865 (the sum of lines 1 and 2).
  4. Line 20, Operating Expense – Of \$332,860 budgeted, \$152,652 is committed on MSTU-issued Purchase Orders and \$163,152 has been spent, leaving the remainder of \$17,055 available within budget for additional operating expenses as needed.

## MINUTES

5. Line 24, County Overhead – Of the \$84,000 budgeted, \$81,758 has been transferred, and a balance of \$2,241 remains to be assessed (PTNE Staff & support, Property Appraiser, & Tax Collector).
  6. Line 26, Capital Projects – Of the \$1,978,416 budgeted, \$22,115 has been transferred and a balance of \$1,956,300 remains to be assessed.
  7. Line 27, All Expenses – Of \$2,395,276 budgeted, \$152,652 is committed to existing Purchase Orders, and \$267,025 in total expenditures, leaving a remainder of \$1,975,598 available within the FY-24 budget.
- General
    - a. MSTU Tax Rate: 0.5000 Mills (0.05%) for beautification improvements and maintenance within the taxing district.
    - b. Funds not spent in 2024 (FY-24) will be carried forward into FY-25.
    - c. Tax millage and interest collected by the Golden Gate Beautification MSTU may only be utilized by the MSTU and within the MSTU district boundary.

### **Mr. Schumacher** noted:

- The gross taxable property value increased 11.23% for FY-24, generating \$68,187 in tax revenue.
- Two Purchase Orders were issued to A & M Property Maintenance for grounds and incidentals.
- Purchase Orders for Mainscape Landscaping will be closed out pending processing of outstanding invoices.
- The Capital Outlay Commitment and Expenditure recorded is for the upgraded *Sunshine Motif Infill Panel* for the Santa Barbara canal replacement bridge.
- The proposed irrigation and landscape project on Golden Gate Parkway will be funded from the Capital Projects category.
- The Office of Budget Management (OMB) will be consulted regarding the addition of a line item in the Capital Improvements category dedicated to funding expenses incurred for disaster/ catastrophic events, perhaps \$150K per roadway.
- Funds recorded in parenthesis in the Available column indicate expenditures exceeded the budget amount. Negative balances are covered by uncommitted funds reflected in total Operating Expenses.
- Uncommitted funds available within budget are eligible for transfer to other categories upon approval by the Committee.
- The millage rate, currently 0.5000, is reviewed annually.

### **B. Community Welcome Sign Renovation – Golden Gate Parkway (west)**

#### **Mr. Schumacher** reported:

- The “*Welcome to Golden Gate City Sign*” interior panel will incorporate features of the existing sign.
- A Request for Quote to repaint the sign, emboss the graphics and bird illustration, will be issued to three qualified contractors.
- The paint quality to be used is specified in the proposal request.
- The Committee will approve the planned renovations prior to placement of the order.

MINUTES

**C. Summer Meeting Break**

The Committee agreed to meet in July and determine a meeting schedule for August.

**IX. Old Business**

**Mr. Schumacher** reported design and cost proposals for holiday decorations and lighting will commence in July.

**X. New Business**

Sidewalk Reconstruction

**Mr. Schumacher** consulted the Road Maintenance design group on standards for sidewalk reconstruction on Coronado Parkway in the vicinity of the new water line installation.

- Sidewalk installations must conform to FDOT specifications.
- Restoration can consist of crushed asphalt or six-foot-wide concrete slabs.
- The preliminary cost estimate of \$85.00 per square yard was submitted for Committee review.
- Cost may be borne by the MSTU or shared with the Road Maintenance Division.

**XI. Public and Committee Comments**

Bridge Lights

**Mr. Jefferson** reported that the nonfunctioning lights on the Golden Gate Parkway bridge over I75 have not been repaired.

Coronado Parkway Street Light

FPL informed Mr. Schumacher that a “ticket” has been issued for street light repair.

**XII. Adjournment**

*There being no further business to come before the Committee, the meeting was adjourned by the Chair at 6:30 P.M.*

**GOLDEN GATE MSTU ADVISORY COMMITTEE**



**Patricia Spencer, Chair**

The Minutes were approved by the Committee on 7/16, 2024 as presented  or as amended .

<https://www.collierptne.com/mtsu/goldengate-beautification-advisory-committee/>

**NEXT MEETING:**

**JULY 16, 2024 – 4:30 PM**  
**GOLDEN GATE COMMUNITY CENTER**  
**4701 GOLDEN GATE PARKWAY**  
**NAPLES, FL 34116**