



# **GOLDEN GATE M.S.T.U. ADVISORY COMMITTEE**

**8300 Radio Road  
Naples, FL 34104**

**October 15, 2024**

## **MINUTES**

### **I. Call to Order**

The meeting was called to order at 4:35 P.M. by Chair Spencer. Attendance was called and a quorum of three was established.

### **II. Attendance**

#### **Advisory Committee**

Patricia Spencer – Chair  
Paula Rogan – Vice Chair (Excused)  
Florence “Dusty” Holmes  
Ron Jefferson  
Open Seat

#### **Staff**

Brian Wells – PTNE Director (Excused)  
Dan Schumacher – Project Manager

#### **Landscape**

Mike McGee – Landscape Architect, McGee & Associates  
Armando Yzaguirre – Grounds Maintenance, A & M Property Maintenance

#### **Others**

Wendy Warren – Transcription, Premier  
Connie Bettinger – Resident

### **III. Pledge of Allegiance**

The Pledge of Allegiance was recited.

### **IV. Approval of Agenda**

*Chair Spencer moved to approve the Agenda of the Golden Gate MSTU Advisory Committee as presented. Second by Ms. Holmes. Carried unanimously 3 - 0.*

### **V. Approval of Minutes – September 17, 2024**

*Chair Spencer moved to approve the minutes of the September 17, 2024, Golden Gate MSTU Advisory Committee meeting as presented. Second by Ms. Holmes. Carried unanimously 3 - 0.*

## MINUTES

### VI. Landscape Maintenance Report – A & M Property Maintenance

#### **Mr. Yzaguirre reported:**

- Routine landscape maintenance services were performed.
- The trimming was limited due to accumulation of dirt and mulch during the hurricane.
- One small palm tree came down during Hurricane Milton.
- The irrigation system app has not functioned remotely in three weeks for Hunter Parkway and Coronado Boulevard.

#### **Comments**

#### **Mr. Schumacher reported:**

#### **Irrigation**

##### Sunshine Boulevard

- The variable frequency drive inside the control cabinet is defective; the fan has been replaced.
- A Purchase Order will be issued to Naples Electric Motor Works to install new parts.
- Median plantings will be installed on resolution of the irrigation issues.

##### Hunter Parkway and Coronado Boulevard

- The system will be evaluated to restore the app functionality.

#### **Fertilizer**

Fertilizer will be ordered and delivered to A & M Property Maintenance. Application will be in accordance with the schedule developed with the contractor.

#### **Tree Pruning**

A Purchase Order for Tree Scaping of Naples was issued. Pruning of palm and hardwood trees on Golden Gate Parkway and Santa Barbara Boulevard will be scheduled.

#### **Golden Gate Parkway Street Maintenance**

#### **Conne Bettinger reported:**

The portion of the street abutting the median curbs on Golden Gate Parkway accumulates vegetation debris, blocks drainage and poses a safety hazard.

**Mr. Schumacher** noted Golden Gate Parkway is maintained by the Collier County Road Maintenance Division, not the MSTU, and suggested she call Collier 311 to report the issue.

### VII. Landscape Architect's Report – McGee & Associates

**Mr. McGee** summarized the October 1, 2024 observation report.

*(The full report is included in the distributed Agenda meeting packet, which is accessible at the link shown at the end of these Minutes).*

#### **A. Sunshine Boulevard**

#### **B. Coronado Parkway & Hunter Boulevard**

#### **C. Tropicana Boulevard**

#### **Comments**

#### **Mr. McGee reported:**

- All Duckbill tree-stacking cables should be reset and adjusted.
- Irrigation cycles should be increased from three to four days per week.

## MINUTES

- Hunter Boulevard, Median #4: The Perennial Peanut bed should be treated for fungus, snails and insects as specified in the report.
- Coronado Parkway & Hunter Boulevard: Recommend additional review of replacement plants needed prior to refurbishment of medians.

### VIII. Project Manager's Report

Mr. Schumacher reported:

#### A. Budget Report

*(The full report is included in the distributed Agenda meeting packet, which is accessible at the link shown at the end of these Minutes).*

#### Golden Gate MSTU Fund 1621 Budget for October 15, 2024, prepared October 3, 2024.

- Purchase Orders
  1. FPL - electricity.
  2. A & M Property Maintenance – ground maintenance.
    - a. Incidentals – landscape plants, materials, and refurbishment.
    - b. Maintenance – regular landscape & irrigation maintenance.
  3. Howard Fertilizer – fertilizer.
  4. Lykins-Signtek – “Welcome Sign”
  5. McGee & Associates – landscape architectural services.
  6. Naples Christmas Lighting – Holiday decorations.
  7. Naples Electric motor Works (NEMW) – pump station maintenance.
  8. Premier Staffing – transcription services.
  9. Simmonds Electrical – electrical maintenance and repairs.
  10. SiteOne Landscape Supply – irrigation parts & components.
  11. Southeast Spreading – mulch.
  13. Tree Scaping of Naples – tree pruning and removal.
- Budget Summary
  1. Line 1, Ad Valorem Tax Collections & Interest – Of the \$743,200 budgeted, \$0 has been collected and \$743,200 remains to be collected.
  2. Line 2, Carry Forward – Unspent funds accumulated from previous fiscal years and retained within the MSTU, in the amount of \$2,006,206.
  3. Line 3, All Revenues – Of the \$2,749,406 budgeted, \$0 has been collected leaving an available balance of \$2,749,406 (the sum of lines 1 and 2) minus Expenditures.
  4. Line 21, Operating Expense – Of \$384,906 budgeted, \$201,661 is committed on MSTU-issued Purchase Orders and \$0 has been spent, leaving the remainder of \$183,322 available within budget for additional operating expenses as needed.
  5. Line 25, County Overhead – Of the \$87,300 budgeted, \$0 has been transferred, and a balance of \$87,300 remains to be assessed (PTNE Staff & support, Property Appraiser, & Tax Collector).
  6. Line 27, Capital Projects – A balance of \$2,277,200 remains for improvement projects.
  7. Line 27, All Expenses – Of \$2,749,406 budgeted, \$201,584 is committed to existing Purchase Orders, and \$0 in total expenditures, leaving a remainder of \$2,547,822 available for MSTU expenditures.

## MINUTES

- General
  - a. MSTU Tax Rate: 0.5000 Mills (0.05%) for beautification improvements and maintenance within the taxing district is reviewed annually.
  - b. Funds not spent in 2025 (FY-25) will be carried forward into FY-26.
  - c. Tax millage and interest collected by the Golden Gate Beautification MSTU may only be utilized by the MSTU and within the MSTU district boundary.

### **Mr. Schumacher** noted:

- The November FY-25 Budget will be updated to reflect new Purchase Orders and fund allocations.
- A Purchase Order was issued to Lykins-Signtek Inc. for a “Welcome to Golden Gate” sign.
- A Request for Quote (RFQ) was for replacement of the photo eye and mounting base for a decorative light on the north end of Tropicana Boulevard.
- The proposed irrigation and landscape project on Golden Gate Parkway will be funded from the Capital Projects category.
- The Office of Budget Management (OMB) will be consulted regarding the addition of a line item in the Capital Improvements category dedicated to funding expenses incurred for disaster/ catastrophic events, perhaps \$150K per roadway.
- The *Asset Management Plan* report to estimate life expectancies of MSTU assets and corresponding expenditure projections to fund maintenance was updated during the planning process.
- Uncommitted funds available within budget are eligible for transfer to other categories upon approval by the Committee.
- The Ad Valorem taxable value increased 8.94% for fiscal year 2025 over 2024 generating additional revenue of \$129,275.

### **B. Community Welcome Sign Renovation – Golden Gate Parkway (west)**

#### **Mr. Schumacher** reported:

- A rendering of the final design was presented to the Committee.
- Sample paint swatches were displayed to provide accurate color identification.
- Mr. Schumacher will verify the mockup depicts the Sherwin Williams Sunflower (yellow), Espalier and Grasshopper (green) colors accurately prior to issuing a Notice to Proceed to Lykins Signtek.
- The sign is planned for installation in mid-November.
- A warm white landscape light to highlight the sign, will be installed.

*Ms. Holmes motioned to approve the production and installation of Lykins Signtek, Option A, “Welcome to Golden Gate” sign as rendered on October 15, 2024. Second by Mr. Jefferson. Carried unanimously 3 – 0.*

### **C. Holiday Decorations - 2024**

#### **Mr. Schumacher** reported:

Naples Christmas Lighting, Division of Sight N Sound, submitted a proposal for holiday lighting in the Right-of-Way (ROW) on Golden Parkway, at the intersection of Santa Barbara Blvd.

- The full-size Christmas tree design of multi-color lights utilizing the flagpole will be installed mid-November.

## MINUTES

- A Purchase Order in the amount of \$2,975 has been issued.

### IX. Old Business

None

### X. New Business

#### **Irrigation Extension - Pkwy Median 2 & New Bridge over Santa Barbara Canal Santa Barbara Boulevard Refurbishment**

**Mr. Schumacher** reported:

The Road Maintenance Division is considering restoration of the irrigation and landscaping at the intersection of Santa Barbara Blvd. and Golden Gate Parkway, west of the sign.

- The original irrigation lateral pipes were previously severed and capped, and irrigation heads disconnected during a County project in the area west of the sign and the Road Maintenance Division proposed re-establishment and extension of the irrigation system in the area impacted.
- The irrigation line installation labor segment of the project will go out for bid with anticipated installation in the first or second quarter of FY-25.
- The County will supply parts for the project.
- Plants will be selected upon project completion for installation in spring 2025.
- The MSTU may share some costs of the project with Road Maintenance Division.
- The Road Maintenance Division will be responsible for maintaining the area.

*Mr. Schumacher will meet with Pam Lulich, Landscape Operations Manager, to review the project.*

*Chair Spencer requested a representative of the County attend an MSTU meeting to discuss options to have a statue of a bird incorporated into the landscape design.*

### XI. Public and Committee Comments

#### **Tropicana Street Lights**

**Mr. McGee** suggested new light poles with LED lamps be installed in the six medians on Tropicana Boulevard.

*Mr. Schumacher will solicit quotes from Lumec and Sternberg Lighting to replace twelve poles and lamps on Tropicana Boulevard. The proposals will be submitted to the Committee at a future meeting.*

#### **Coronado Parkway Median Light**

**Mr. Schumacher** will request Simmonds Electrical to evaluate the blinking light on the south end of the median and determine if the lamp should be replaced.

#### **Community Center Sign**

**Mr. Jefferson** reported trimming of the trees to enhance visibility of the Community Center sign was discussed at the Civic Association meeting.

Discussion ensued regarding the County's hesitation to convert to digital traffic signage for informational purposes.

#### **Irrigation Extension**

**Ms. Bettinger** suggested the Irrigation Extension project on Santa Barbara Boulevard be coordinated

MINUTES

with a proposed County utility project being undertaken in the area to prevent pedestrian and vehicle congestion in the area.

**XII. Adjournment**

*There being no further business to come before the Committee, the meeting was adjourned by the Chair at 5:33 P.M.*

**GOLDEN GATE MSTU ADVISORY COMMITTEE**

  
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**Patricia Spencer, Chair**

The Minutes were approved by the Committee on 11-19, 2024 as presented ✓ or as amended \_\_\_\_.

**Golden Gate Beautification MSTU/CollierPTNE**

**NEXT MEETING:**

**NOVEMBER 19, 2024 – 4:30 PM  
GOLDEN GATE COMMUNITY CENTER  
4701 GOLDEN GATE PARKWAY  
NAPLES, FL 34116**