

Vanderbilt Beach M.S.T.U

Advisory Committee

8300 Radio Road
Naples, FL 34104

SEPTEMBER 5, 2024

I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Ms. Sizensky called the meeting to order at 2:10 P.M. Roll call was taken, and a quorum was not established. The Pledge of Allegiance was not recited.

II. ATTENDANCE

Advisory Committee:	Bruce Forman – Chair (Excused) William Sjostrom – Vice Chair (Excused) Mark Weber (ZOOM) Gabriella R. Miyamoto William Arell Harris (ZOOM)
Staff:	Judy Sizensky - Project Manager Brian Wells – Director, PTNE (Excused) Rosio Garcia – Operations Coordinator
Others:	Aaron Gross – Ground Zero Landscaping (Excused) Wendy Warren - Transcriptionist
Public:	Raymond Placid – Resident Ray Spinelli - Resident

III. APPROVAL OF AGENDA

Members agreed to hold an informational meeting in accordance with the Agenda.

IV. APPROVAL OF MINUTES – MAY 2, 2024

The minutes of the May 2, 2024, Vanderbilt Beach MSTU meeting will be considered at the October 3, 2024, meeting.

V. LANDSCAPE MAINTENANCE REPORT

Ms. Sizensky reported:

- Sections of Vanderbilt Drive west of the sidewalk, from Vanderbilt Beach Road to Bluebill Avenue, were landscaped by Ground Zero Landscaping.
- One section remains to be planted; one section will be re-done.
- Landscaping incorporated plantings proposed on McGee & Associates plans for the area west of the sidewalk and the bump out areas as approved by the Committee at the February 2, 2023, MSTU meeting.
- Refurbishment of unhealthy shrubs and plants in the park will be addressed.

Committee and Public Discussion

Ms. Sizensky replied to inquiries:

- Vanderbilt Drive Palm tree planting between the sidewalk and the residential property line will extend to Vanderbilt Beach Road space permitting.
- East side of the sidewalk will be grass.
- Landscaping cannot interfere with the culvert drainage.
- Plants in decline on Vanderbilt Drive and Conner Park will be replaced.
- Removal of exotic vegetation is undertaken by the Parks and Recreation Department.
- The Stormwater Division maintains the canals.
- The sixty-two foot extension of the decorative post and rail wall on the south side of Conner Park was approved by the Parks and Recreation Department. Landscaping will not be installed on the canal bank.
- A County project to install a sidewalk five feet wide along the east side of Vanderbilt Drive, from Vanderbilt Beach Road to 109th Avenue N, approximately 1.2 miles, is out for bid. Project construction, which requires approval from the Board of County Commissioners (BCC), is estimated to commence the second quarter of 2025.

Ms. Sizensky will:

- Contact the Director of Road Maintenance to request non exotic vegetation not be removed from the canal bank during the grubbing process.
- Notify Mr. Placid of the date for fence installation.

VI. VANDERBILT DRIVE REFURBISHMENT – Judy Sizensky

Ms. Sizensky reported:

A. Regatta Corner of Vanderbilt Drive and Vanderbilt Beach Road

- The contract was awarded to Infinite Construction LLC. in the amount of \$389,172.00.
- An on-site meeting was held with Regatta residents to review the renovation.
- A ROW permit request has been filed and the pavers ordered.
- Project commencement is anticipated for October 2024 with an estimated end of year completion date.

B. Crosswalks (6 with 1 alternate) Along Vanderbilt Beach Drive

Ms. Sizensky reported:

- Preferred Materials was awarded a contract in the amount of \$397,123.00 to install six paver crosswalks, three north of The Regatta of Naples and three at The Anchorage, the Dunes of Naples and Marina Bay.
- A Purchase Order has been issued and the brick pavers ordered.
- The project start date, anticipated for October 2024, will be updated at the October meeting.

C. Vanderbilt Drive Landscape

Vanderbilt Beach Road to Bluebill Avenue Landscape West Side Vanderbilt Drive

Ms. Sizensky reported:

- Ground Zero’s landscaping of Vanderbilt Drive west of the sidewalk, from Vanderbilt Beach Road to Bluebill Avenue, is near completion.
- The sightline standard at intersections was adhered to.
- In accordance with County regulations, vegetation was not planted in the swales.

VII. PROJECT MANAGER REPORT – Judy Sizensky

Ms. Sizensky reported:

A. Budget FY-24

Vanderbilt Beach MSTU Fund 1617 Budget for September 5, 2024, prepared August 29, 2024.

Purchase Orders

1. Collier County Utilities – Water and Sewer.
2. FPL – Electricity.
3. Capital Contractors – Sidewalk and bench refurbishment.
4. Ground Zero Landscaping –
 - o Incidentals are for landscape refurbishment and miscellaneous.
 - o Ground Maintenance includes Conner Park and irrigation repairs.
5. Infinite Construction – Renovation of the corner of The Regatta of Naples and Vanderbilt Drive.
6. MasTec North America – Contract for burial of conduit and placing of equipment for Florida Power & Light, Comcast Cable and Century Link for Phase IV.
7. Preferred Materials – Installation of crosswalks.
8. McGee & Associates – Architectural Landscape services.
9. Premier Staffing – Transcription services.
10. Q Grady Minor & Associates - West Vanderbilt Drive sidewalks.
11. RWA Engineering – Design services for the Greenway multi-use path project.
12. Site One Landscape Supply – Irrigation parts & pumps.

Budget Summary

- a. Line 1, Ad Valorem Tax Millage: Millage assessed is \$1,756,300 of which \$1,650,012 has been collected leaving a balance of \$106,287 to collect.
- b. Line 11, Carry Forward – Unexpended prior year funds of \$4,780,100.
- c. Line 15, Total Revenue - \$7,591,058, including investment interest, transfers, and contributions.
- d. Line 37, Operating Expense - Of the \$6,761,158 budgeted, \$1,686,753 is committed to existing Purchase Orders and \$650,478 has been spent, leaving a budget remainder of \$4,423,705 available within budget for additional operating expenses as needed.
- e. Line 39, Capital Outlay - Budgeted at \$650,000, is for the current fiscal year long term projects, consistent with the MSTU ordinance and upon a motion from the Advisory Committee.
- f. Line 40, Transfer to Fund 111 - Of the \$96,000 budgeted, \$96,000 has been transferred and \$0 remains for transfer (PTNE Staff and Support).
- g. Line 44, Transfer Construction – Of the \$50,500 Budgeted, \$47,438 has been transferred and a balance of \$3,061 remains for transfer (Property Appraiser and Tax Collector).
- h. Line 46, Capital Reserves - Of the \$33,400 budgeted for anticipated Maintenance and Capital projects in future fiscal years as identified in the Asset Management Plan, \$0 has been spent and a balance of \$33,400 remains.
- j. Line 47, Total Budget – Of the \$7,591,058, tabulated commitments to existing purchase orders total \$1,686,975, \$797,276 has been expended leaving a remainder of \$5,108,806 available for MSTU expenditures.

General

- a. Available funds are sufficient to satisfy outstanding invoices for the landscaping at the Regatta of Naples at Vanderbilt Beach Road and Vanderbilt Drive, the crosswalks, the Vanderbilt Drive landscape renovation project, and the Greenway Multi-Use Path.
- b. FY-24 millage rate of 0.5000, reviewed annually, will fund future projects, as well as the existing MSTU assets identified in the Capital Asset Management Plan.
- c. Funds not spent in FY-24 (fiscal year 2024) will be carried forward into FY-25.
- d. Tax millage collected and interest can only be utilized by the MSTU and within the district boundary.
- e. The Fiscal Year 2025 budget is effective October 1, 2024.

B. The Dunes of Naples Landscape Refurbishment

Ms. Sizensky reported:

- Ground Zero Landscaping completed the restoration to camouflage utility boxes and enhance the lake and roadway areas damaged during the Utility Burial Project.
- Sod will be installed now that the rainy season has ended.

C. Greenway Multi-Use Bike Path – Vanderbilt Drive – Gulf Shore Drive

Ms. Sizensky reported:

- A 10-foot bike and pedestrian path north of The Dunes of Naples on Vanderbilt Drive near the bridge cannot be navigated at high tide or during extreme rain events.
- The RWA work order for Design and Construction Phase Services in the amount of \$58,500.00 was approved.
- The total cost of the project is estimated at \$333,086.00 which includes RWA's proposal of \$58,500.00 for the engineering services associated with the design and construction phases of the work.
- The Southwest Florida Water Management District (SWFWMD) will be consulted on the project.
- Plans are subject to Road Maintenance approval prior to construction.
- The Road Maintenance Division may consider undertaking construction with costs borne by the MSTU.
- The Road Maintenance Division will be responsible for maintaining the walkway following completion of construction.

Sidewalk Improvement Vanderbilt Beach Road – Gulf Shore Drive

A Request for quote to install a new concrete sidewalk and improve drainage on the northeast corner of Vanderbilt Beach Road in front of Buzz's Lighthouse Restaurant will be solicited.

D. Benches

Ms. Sizensky reported:

- Capital Contractors constructed an ADA compliant brick paver pad and installed a bench at *Le Dauphin*. The sidewalk from the condominiums to LaPlaya was replaced.
- *Moraya Bay's* pavers and bench were also renovated by Solid Pave.

VIII. OLD BUSINESS

None

IX. NEW BUSINESS

Ms. Sizensky reported:

A. Decorative Wall Extension Conner Park

- The Parks and Recreation Department approved extension of the decorative post and rail wall on the south side of the park.
- The fence will be extended approximately sixty-two feet with columns spaced 15 feet apart.
- Design and build plans incorporating a gate to enable maintenance access for the Parks and Recreation Department were developed.
- A Request for Quote (RFQ) was solicited with a submission due date of September 4, 2024.
- One quote was received in the amount of \$69,500. Three quotes are required to award a contract. The RFQ will be reissued.
- Landscape planting will be installed on project completion.

B. Wiggins Pass Entrance Beautification

Ms. Sizensky met with Delnor-Wiggins Pass State Park representatives to review the request for MSTU funding to enhance the Wiggins Pass Entrance.

- A twelve-foot solar barrier arm, safety loops and a keypad would be installed at the park entrance to alleviate traffic congestion and enhance safety.
- Electronic signs would notify visitors of parking lot availability and direct vehicles to other lots, i.e. the Conner Park.
- Traffic flow would be assisted by the application of round delineators posts.
- Visitors would pay for parking prior to exiting the grounds to alleviate traffic flow.
- The gate would be locked down when the park is closed.
- The oval median would be shortened to benefit smooth traffic flow, ideally with rounded corners to preserve the palm trees.
- Benches will be installed at the turnabout.
- Total financial estimate for the project is \$8,946.30.
- MSTU participation in the project will be considered at the October 2024 meeting.


X. PUBLIC AND COMMITTEE COMMENTS

- **Ms. Sizensky** will walk Conner Park with Mr. Gross, Ground Zero Landscaping, and request proposals to refurbish distressed areas.
- Request a quote to install a new concrete sidewalk on the northeast corner of Gulf Shore Drive in front of Buzz's Lighthouse Restaurant.

XI. ADJOURN

There being no further business for the good of the County, the meeting was adjourned by order of the Chair at 3:07 P.M.

VANDERBILT BEACH M.S.T.U. ADVISORY COMMITTEE



Bruce Forman, Chair

The minutes approved by the Board/Committee on 10/3, 2024 “as submitted” [] or “as amended” [].

NEXT MEETING

OCTOBER 3, 2024 - 2:00 P.M.
Cocohatchee River Marina
13535 Vanderbilt Drive
Naples