



Vanderbilt Beach M.S.T.U

Advisory Committee

8300 Radio Road
Naples, FL 34104

OCTOBER 3, 2024

I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Chair Forman called the meeting to order at 2:01 P.M. Roll call was taken, and a quorum of four was established. The Pledge of Allegiance was recited.

II. ATTENDANCE

Advisory Committee: Bruce Forman – Chair
William Sjostrom – Vice Chair
Mark Weber
Gabriella R. Miyamoto
William Arell Harris (ZOOM)

Staff: Judy Sizensky - Project Manager
Brian Wells – Director, PTNE (Excused)
Rosio Garcia – Operations Analyst
Keyla Castro - Operations Support Specialist

Others: Aaron Gross – Ground Zero Landscaping
Wendy Warren - Transcriptionist

Mr. Weber motioned to allow Mr. Harris to participate in the meeting as a virtual participant due to extraordinary circumstances. Second by Ms. Miyamoto. Carried unanimously 4 – 0. A quorum of five was present.

III. APPROVAL OF AGENDA

Vice Chair Sjostrom moved to approve the Agenda of the Vanderbilt Beach MSTU Advisory Committee as presented. Second by Mr. Weber. Carried unanimously 5 - 0.

IV. APPROVAL OF MINUTES – May 2, 2024 and September 5, 2024

Vice Chair Sjostrom move to approve the minutes of May 2, 2024, and September 5, 2024, Vanderbilt Beach MSTU meetings as presented. Second by Mr. Weber. Carried unanimously 5 – 0.

V. LANDSCAPE MAINTENANCE REPORT – Aaron Gross, Ground Zero Landscaping Services

Mr. Gross reported:

- Vanderbilt Drive west of the sidewalk, from Vanderbilt Beach Road to Bluebill Avenue, is landscaped. Plantings will be installed along Bluebill Avenue on completion of the bike path.

- A proposal to replace the landscape damaged by Hurricane Helene will be presented at the November meeting.
- Landscape renovation at the Anchorage will be finalized when the re-wiring of the generator is complete.

Committee discussion:

- Two areas of Conner Park by the canal need restoration.
- Members concurred beautification in the park should be undertaken.

VI. VANDERBILT DRIVE REFURBISHMENT – Judy Sizensky

Ms. Sizensky reported:

A. Regatta Corner of Vanderbilt Drive and Vanderbilt Beach Road

- Infinite Construction LLC. was issued a ROW permit.
- Landscape installation has commenced, and brick pavers have been ordered.
- An on-site meeting with the contractor, engineer and Regatta residents to review the project is scheduled for October 4, 2024.
- Project commencement is anticipated for October 2024 with an estimated end of year completion date.

B. Crosswalks (6 with 1 alternate) Along Vanderbilt Beach Drive

Ms. Sizensky reported:

- Preferred Materials was awarded a contract to install six paver crosswalks, three north of The Regatta of Naples and three at The Anchorage, the Dunes of Naples and Marina Bay.
- A Notice-to-Proceed will be issued on receipt of the brick pavers.
- The project start date is anticipated for November 2024.

C. Vanderbilt Drive Landscape

Vanderbilt Beach Road to Bluebill Avenue Landscape West Side Vanderbilt Drive

Ms. Sizensky reported:

- Ground Zero’s landscaping of Vanderbilt Drive west of the sidewalk, from Vanderbilt Beach Road to Bluebill Avenue, is near completion.
- The sightline standard at intersections was adhered to.
- In accordance with County regulations, vegetation was not planted in the swales.

VII. PROJECT MANAGER REPORT – Judy Sizensky

Ms. Sizensky reported:

A. Budget FY-24

Vanderbilt Beach MSTU Fund 1617 Budget for October 3, 2024, prepared September 25, 2024.

Purchase Orders

1. Collier County Utilities – Water and Sewer.
2. FPL – Electricity.
3. Capital Contractors – Sidewalk and bench refurbishment.
4. DRMP, Inc. – Greenway multi-use pathway.
5. Ground Zero Landscaping –
 - Incidentals are for landscape refurbishment and miscellaneous.
 - Ground Maintenance includes Conner Park and irrigation repairs.

6. Infinite Construction – Renovation of the corner of The Regatta of Naples and Vanderbilt Drive.
7. MasTec North America – Contract for burial of conduit and placing of equipment for Florida Power & Light, Comcast Cable and Century Link for Phase IV.
8. Preferred Materials – Installation of crosswalks.
9. McGee & Associates – Architectural Landscape services.
10. Premier Staffing – Transcription services.
11. Q Grady Minor & Associates - West Vanderbilt Drive sidewalks.
12. RWA Engineering – Design services for the Greenway multi-use path project.
13. Site One Landscape Supply – Irrigation parts & pumps.

Budget Summary

- a. Line 1, Ad Valorem Tax Millage: Millage assessed is \$1,756,300 of which \$1,650,012 has been collected leaving a balance of \$106,287 to collect.
- b. Line 11, Carry Forward – Unexpended prior year funds of \$4,780,100.
- c. Line 15, Total Revenue - \$7,591,058, including investment interest, transfers, and contributions.
- d. Line 37, Operating Expense - Of the \$6,761,158 budgeted, \$1,676,173 is committed to existing Purchase Orders and \$661,610 has been spent, leaving a budget remainder of \$4,423,715 available within budget for additional operating expenses as needed.
- e. Line 39, Capital Outlay - Budgeted at \$650,000, is for the current fiscal year long term projects, consistent with the MSTU ordinance and upon a motion from the Advisory Committee.
- f. Line 40, Transfer to Fund 111 - Of the \$96,000 budgeted, \$96,000 has been transferred and \$0 remains for transfer (PTNE Staff and Support).
- g. Line 44, Transfer Construction – Of the \$50,500 Budgeted, \$47,438 has been transferred and a balance of \$3,061 remains for transfer (Property Appraiser and Tax Collector).
- h. Line 46, Capital Reserves - Of the \$33,400 budgeted for anticipated Maintenance and Capital projects in future fiscal years as identified in the Asset Management Plan, \$0 has been spent and a balance of \$33,400 remains.
- j. Line 47, Total Budget – Of the \$7,591,058, tabulated commitments to existing purchase orders total \$1,676,173, \$806,609 has been expended leaving a remainder of \$5,108,276 to be carried forward to FY-25 for MSTU expenditures.

General

- a. The FY-25 updated budget with new Purchase Orders for active vendors will be presented in November 2024.
- b. Available funds are sufficient to satisfy outstanding invoices for the landscaping at the Regatta of Naples at Vanderbilt Beach Road and Vanderbilt Drive, the crosswalks, the Vanderbilt Drive landscape renovation project, and the Greenway Multi-Use Path.
- c. The final payment was made to MasTec.
- d. Funds not spent in FY-24 (fiscal year 2024) will be carried forward into FY-25.
- e. Tax millage collected and interest can only be utilized by the MSTU and within the district boundary.

Millage Rate

The Committee will analyze the Millage Rate with consideration for current and future expenses by December 2025. Options are:

- Revenue Neutral: Lower the current millage rate to maintain the FY-25 income level.

- Millage Neutral: Maintain the current millage rate of 0.5000 mills, increasing revenue equal to the Ad Valorem property value increase assessed by the County appraiser.

B. The Dunes of Naples Landscape Refurbishment

Ms. Sizensky reported sod will be installed at The Dunes after damage from Hurricane Helene has been remedied.

C. Greenway Multi-Use Bike Path – Vanderbilt Drive – Gulf Shore Drive

Ms. Sizensky reported:

- A 10-foot bike and pedestrian path north of The Dunes of Naples on Vanderbilt Drive near the bridge cannot be navigated at high tide or during extreme rain events.
- RWA Engineering provided an “Engineer’s Opinion of Probable Cost” for improvements to the infrastructure of 2075 linear feet of the Vanderbilt Drive sidewalk in the amount of \$347,594.74.
- The total cost includes RWA’s engineering services and 10% contingency.
- The Southwest Florida Water Management District (SWFWMD) will be consulted on the project.
- Plans are subject to Road Maintenance approval prior to construction.
- The Road Maintenance Division may consider undertaking construction with costs borne by the MSTU.
- The Road Maintenance Division will be responsible for maintaining the walkway following completion of construction.

Mr. Harris motioned to approve RWA Engineering complete design and construction plans for the Vanderbilt Drive sidewalk north of The Dunes of Naples based on the Engineer’s Opinion of Probable Cost for infrastructure improvements, dated September 17, 2024, in the amount of \$347,594.74. Second by Ms. Miyamoto. Carried unanimously 5 – 0.

D. Gulf Shore Drive Sidewalks

Ms. Sizensky reported that RWA Engineering received the work order to design plans to install a new concrete sidewalk and improve drainage on the northeast corner of Gulf Shore Drive and Vanderbilt Beach Road in front of Buzz’s Lighthouse Restaurant.

E. Benches

Ms. Sizensky reported:

- Capital Contractors constructed an ADA compliant brick paver pad and installed a bench at *Le Dauphin*.
- A new concrete sidewalk was installed from the condominiums to La Playa.
- The south portion of the new concrete sidewalk did not pass inspection due to paving aggregates surfacing during a rain event post construction and will be re-poured at the contractor’s expense.
- The Permitting Department also determined a handrail is required in front of the drain.
- Engineering plans will be provided, and the railing will be installed by Capital Contractors.

F. Decorative Wall Extension Conner Park

- The Parks and Recreation Department approved the extension of the decorative post and rail wall on the south side of the park.

- The fence will be extended approximately sixty-two feet with columns spaced 15 feet apart.
- Design and build plans incorporating a gate to enable maintenance access for the Parks and Recreation Department were developed.
- A Request for Quote (RFQ) was solicited with a submission due date of October 9, 2024.
- Landscape planting will be installed on project completion.

VIII. OLD BUSINESS

Ms. Sizensky reported MasTec received the final payment, and the project is closed.

IX. NEW BUSINESS

A. Wiggins Pass Entrance Beautification

Ms. Sizensky met with Delnor-Wiggins Pass State Park representatives to review the request for MSTU funding to enhance the Wiggins Pass Entrance.

- A twelve-foot solar barrier arm, safety loops and a keypad would be installed at the park entrance to alleviate traffic congestion and enhance safety.
- Electronic signs would notify visitors of parking lot space availability and direct vehicles to other lots, i.e. Conner Park.
- The oval median would be shortened to benefit smooth traffic flow, ideally with rounded corners to preserve the palm trees.
- The Florida Department of Environmental Protection (FDEP) are working on submitting plans for the permit.
- The quote for the parking sign is \$147,000.
- An opinion will be sought from the County Attorney on MSTU participation in the cost sharing project with a Florida state park.
- A Memorandum of Understanding for the Program (MOA) will be written.
- MSTU participation in the project will be considered at the November 2024 meeting.

B. Applications to the Advisory Committee

Ms. Sizensky reported there are two seats available on the Vanderbilt Beach MSTU Advisory Committee. The four-year term commences in November 2024.

Current Committee members William Kenneth Sjostrom and William Arell Harrison are eligible for reappointment.

Recommendation for William Arell Harris

Ms. Miyamoto moved to recommend the Board of County Commissioners re-appoint William Arell Harris to the Vanderbilt Beach M.S.T.U. Advisory Committee. Second by Mr. Weber. Motion carried 5 - 0.

Consideration for William Kenneth Sjostrom

Vice Chair Sjostrom will be considered for reappointment to the Advisory Committee at the November 2024 meeting.

The candidate motioned for recommendation will be placed on the Board of County Commissioner's *Consent Agenda* for appointment to the Advisory Committee.

X. COMMITTEE COMMENTS

Future improvements to the Vanderbilt Beach MSTU for Committee consideration include:

Vanderbilt Drive North

Ms. Sizensky will consult with RWA Engineering on opportunities to improve drainage and beautify Vanderbilt Drive in the area of the Anchorage, The Dunes of Naples and Marina Bay.

The Halas and Blue Bill Bridges

Opportunities to enhance landscaping in the vicinity and entrances to the bridges will be researched.

Gulf Shore Drive Sidewalks

Contributions to sidewalk improvements will be considered.

XI. ADJOURN

There being no further business for the good of the County, the meeting was adjourned by the Chair at 3:10 P.M.

VANDERBILT BEACH M.S.T.U. ADVISORY COMMITTEE



Bruce Forman, Chair

The minutes approved by the Board/Committee on 11/7, 2024 "as submitted" [] or "as amended" [].

NEXT MEETING

NOVEMBER 7, 2024 - 2:00 P.M.
Cocohatchee River Marina
13535 Vanderbilt Drive
Naples, Florida