

# FOREST LAKES

**ROADWAY AND DRAINAGE M.S.T.U.  
ADVISORY COMMITTEE**  
8300 Radio Road  
Naples, FL 34104

## AGENDA

**April 5, 2022**

**I. CALL TO ORDER**

**II. ATTENDANCE**

**Advisory Committee:**

**Marianne Fanning – Chair (4/21/2022)**

**Barbara Bell – Vice Chair (4/21/2023)**

**Richard Barry (4/21/2022)**

**George E. Fogg (4/21/2024)**

**John Goody (4/21/2023)**

**Staff:**

**Michelle Arnold – Director**

**Dan Schumacher – Project Manager**

**Contractor(s):**

**Aaron Gross – Ground Zero Landscaping**

**III. APPROVAL OF AGENDA**

**IV. APPROVAL OF MINUTES – [MARCH 1, 2022](#)**

**V. CONTRACTOR REPORTS**

**A. Ground Zero Landscaping – Aaron Gross**

**VI. PROJECT MANAGERS REPORT – Dan Schumacher**

**A. BUDGET REPORT & Capital Asset Plan**

**B. Advisory Committee Applications**

**C. Lake Wall Replacement**

**D. Lake Aerator Repairs & Maintenance**

**E. Sidewalk Repairs**

**F. Swales Drainage Analysis**

**VII. NEW BUSINESS**

**VIII. ONGOING BUSINESS**

**IX. PUBLIC COMMENTS**

**X. ADJOURNMENT**

**NEXT MEETING**

**MAY 3, 2022 - 10:00 AM**

**FOREST LAKES CONDO ASSOCIATION CLUBHOUSE**

**1058 FOREST LAKES DRIVE, NAPLES, FL 34112**

**(239) 261-5497**

# FOREST LAKES

## ROADWAY AND DRAINAGE M.S.T.U. ADVISORY COMMITTEE 8300 Radio Road - Naples, FL 34104

### MINUTES MARCH 1, 2022

**Chair Fanning** called the meeting to order at 10:00 A.M.  
A quorum of five was present.

#### II. ATTENDANCE

<b>Advisory Committee</b>	Marianne Fanning – Chair Barbara Bell – Vice Chair Richard Barry George Fogg John Goody
<b>Staff</b>	Michelle Arnold – Director (Excused) Dan Schumacher – Project Manager Rosio Garcia – Operations Coordinator
<b>Contractors</b>	Aaron Gross - Ground Zero Landscaping Wendy Warren - Premier Staffing (Transcription)
<b>Community Attendees</b>	Doug Burnham – General Manager, Quail Run GC Patrick Bernal – Resident Paul Carletta – Resident Gregory Pollack - Resident Kathy Thomson - Resident Peter Wray – Resident Stacey Young - Resident Charles Whitney – Resident, Member, Quail Run GC Stacie Young - Resident
<b>Guest Attendees</b>	Thomas Kinnery – Member, Quail Run GC Michelle McCleod – Candidate for County Commissioner District 4

#### III. APPROVAL OF AGENDA

**Mr. Fogg moved to approve the March 1, 2022, Agenda of the Forest Lakes Roadway and Drainage M.S.T.U. as amended:**

*Add: VI. Project Managers Report - F. Swales Drainage – ABB Proposal.*

**Second by Mr. Goody. Carried unanimously 5 - 0.**

#### IV. APPROVAL OF MINUTES – February 1, 2021

**Mr. Barry moved to approve the minutes of the February 1, 2022, meeting subject to the following change:**

*Page 3, Item VI. Project Managers Report, D. Lake Aerator Repairs and Maintenance (Fountains):*

**Metamer Environmental Inc.** will evaluate two aerators on Lake #14, behind the Turtle Lakes

Condominium, and one on Lake #9 to perform maintenance & repairs) ...,” to ... **Mettauer Environmental Inc.** will evaluate two aerators on Lake #14, behind the Turtle Lakes Condominium, and one on Lake #9 to perform maintenance & repairs...).”

**Second by Mr. Fogg. Carried unanimously 5 - 0.**

## V. CONTRACTOR REPORTS

### A. Ground Zero Landscaping – Aaron Gross

**Mr. Gross** reported:

- The entryway and Forest Lakes Boulevard landscaping are doing well.
- The Royal Palm at the front entrance is responding to treatment and sprouting new fronds.
- Trees bordering the Quail Run Golf Club driving range were pruned and an old water bag removed.
- Stakes were removed from new trees.
- Tree canopies were lifted to enhance sidewalk clearance.
- Broken irrigation heads and laterals were replaced.
- Fertilizer will be applied in April in accordance with contract specifications.
- Mulch will be applied to selective areas.

The Committee queried regarding possibility of planting annuals in the entry island.

- Annuals should be planted in late fall.
- Soil requires enrichment including additional soil and fertilizer.
- Irrigation frequency should be increased to ensure flowers bloom.
- Impatiens are a good choice for seasonal flower planting.

**Mr. Fogg** reported:

- The Ground Zero Landscaping personnel are properly maintaining the new plantings along the fence on Woodshire Lane across from Emerald Greens Condominiums.
- New plantings are maturing.
- Ferns will be planted under the trees at the beginning of the “rainy” season.

**Mr. Schumacher** reported:

- Hart’s Electrical replaced all lamp outages.
- Sternberg Lighting will provide cost data on retrofitting the street light pole luminaires with an LED kit. The analysis will be presented to the Committee at a future meeting.

## VI. Project Managers Report

### A. Budget Report & Capital Budget Reserves

Forest Lakes MSTU Fund Budget 159 dated March 1, 2022

- The FY-22 Millage rate remains constant at 4.0 mills.
- Current Ad Valorem Tax, Line 1, is \$915,600.00; an increase of 3.71% over FY-21.
- Transfers and Contributions, Line 10, are \$350,986.50; a carry-over of unexpended FY-21 funds.
- Total Revenue, Line 10, is \$1,266,586.50, including investment interest, transfers, and contributions.
- Purchase Orders: (Contractors)
  - Agnoli, Barber & Brundage – Swales Survey.
  - Ground Zero Landscaping –  
Incidentals is for landscape refurbishment and miscellaneous.  
Grounds Maintenance includes irrigation repairs and swale maintenance,
  - Hart’s Electrical – Electrical Maintenance & Repair.
  - HydroPoint Data Systems – Irrigation Control data renewal.
  - Jacobs Engineering Group – Lake Wall Site Evaluation & Design.
  - Mettauer Environmental – Routine Lakes Maintenance and Repairs.

- Pavement Maintenance – Sidewalk Repairs. Purchase Order issued for \$11,550.00.
  - Premier Staffing – Transcription Services.
  - Site One Landscape Supply – Irrigation Parts & Pumps.
  - Purchase Orders in “red” have been closed out.
- Operating Expense, Line 30, is budgeted at \$230,086.50; with current Commitments of \$97,671.53, Expenditures of \$71,431.01, and a Budget Remainder (unspent operating funds) of \$60,983.96.
  - Capital Outlay, Line 34, budgeted at \$168,300.00, is available to fund planned projects.
  - Transfer to Fund 111, Line 35, is for MSTU Staff salaries and accrued County overhead related to M.S.T.U. operations.
  - Transfer to the Property Appraiser, Line 36, is for computation of M.S.T.U. Ad Valorem data for the tax rolls.
  - Transfer to the Tax Collector, Line 37, is for collection of M.S.T.U. millage as part of the tax bill, currently 4.0 mills.
  - Reserves, Line 40, budgeted at \$778,100, is designated for long term maintenance projects and Insurance and Catastrophic/Hurricane damage repair.
  - Total Budget, Line 41, lists FY-22 M.S.T.U. budgeted funds at \$1,266,586.50; with tabulated Commitments of \$97,671.53, Expenditures of \$92,816.22, and a Budget Remainder (unspent operating funds) of \$1,076,098.75. The \$1,266,586.50 amount does not change during the fiscal year.

**Mr. Schumacher** noted:

- The County Office of Management and Budget (OMB) paid off the Limited General Obligation Bond, Forest Lakes MSTU, Series 2007, in January 2021.
- Funds applied to satisfy the bond debt prior to January 2021 are now reflected in the Fund 159 budget, Line 39, Reserves for Capital, in the amount of \$778,100.00.
- Of the \$778,100.00 Reserves for Capital, \$400,000.00 is “earmarked” for roadway paving.
- Funds are exclusive to the M.S.T.U. and cannot be utilized by outside entities.
- The FY-22 millage rate of 4.0 is necessary to accumulate funds to finance maintenance of community assets, such as roadway paving and drainage projects, as identified in the “Forest Lakes MSTU Asset Management Review” report dated November 10, 2020.
- The FY-22 over FY-21 increase in Operating Expense, Line 30, from \$177,152.32 to \$230,086.50 is due to Engineering Fees incurred for the Swales Survey and Lake #9 wall repair projects.
- A budget amendment to transfer funds from Capital Outlay to finance special projects, subject to Board of County Commissioner (BCC) approval, is an option if a financial shortfall occurs.

**Asset Inventory Review & Cost Estimates**

The Capital Asset Plan dated March 1, 2022 identifies community assets and defines financial requirements to maintain these known assets. The following was noted:

- Asset Management Principles *Establishes Inventory with Determined Quantities Target Dates for Install and Replacement* and includes *Schedules for Repair/Replacement with Cost*.
- Assets include roadways, drainage systems/structures, landscaping & irrigation, lake maintenance & fountains, fencing, lighting, seawalls, and sidewalks.
- Estimated asset replacement costs total \$4,004,421.00 through 2040.

**Mr. Schumacher** Requested a Quote (RFQ) to scope and clean drainage pipes for which the M.S.T.U. is responsible. The proposal will be presented at a future meeting and work schedule determined.

On May 7, 2019, the Quail Run Golf Club presented the “*Long Term Infrastructure Planning Committee (LTIPC) MSTU Cooperation Proposal*” and requested the project be considered for partnership with the M.S.T.U. once bond payments were completed.

- The Power Point Presentation identified both Short (2019-2022) and Long (2020-2025) term goals to benefit both the M.S.T.U. community and the Golf Club.
- The proposed joint venture offered “A Master Water Management Program using the Quail Run Golf Club,” with more storage and improved drainage through a major golf course redesign.

**Mr. Schumacher** reported:

- A comprehensive engineering analysis is required to evaluate expansion of the lakes.
- Southwest Florida Water Management District (SFWMD) approval is required for any plan involving pumping water off the property.
- The Growth Management Department, Stormwater and Environmental Planning, would have to be consulted on the project.

**Mr. Schumacher** noted:

- Collier 311 and/or the Road Maintenance Division should be contacted to report concerns on the weir not being maintained.
- Roads are restriped at the same time when roadway re-paving is performed.

## **B. Advisory Committee Applications**

**Mr. Schumacher** reported the two (2) available four-year term positions on the Forest Lakes Roadway and Drainage M.S.T.U. Advisory Committee have been advertised in accordance with County policy. Residency within the boundaries of the M.S.T.U. and voter registration are requirements for application to the Advisory Committee.

It was also noted that the M.S.T.U.’s duties and responsibilities reflect the common interest of the community. As a County authority taxing all property owners within the defined boundaries, collected funds must be expended for the equal benefit of all those within the M.S.T.U.

Applications have thus far been received from the following individuals:

- Marianne Fanning
- Gregory Karl Pollock
- Kathy A. Thomson

Chair Fanning, Mr. Pollock, and Ms. Thompson shared their credentials with the Committee and expressed their desire to participate as a member of the Advisory Committee.

Applications received in advance of the April meeting will be considered by the Advisory Committee at that time, with two (2) to be motioned for recommendation to the Board of County Commissioners for appointment to the Advisory Committee.

*Appointments are subject to approval by Board of County Commissioners (BCC).*

**C. Lake #9 Wall Repair – Jacobs Engineering**

## i. Lake #9 Wall Design

The Lake #9 wall design and cost projection estimate was received from Jacobs Engineering Group November 2, 2021. Upon review, design modifications which did not affect product quality or endurance were made.

## ii. Lake #9 Wall Replacement

- A Scope of Work (SOW) with construction design specifications and drawings went out for bid to four (4) qualified marine construction contractors the week ending February 26, 2022.
- Mr. Schumacher invited the contractors to an on-site project review meeting week ending March 5<sup>th</sup>.
- In accordance with County policy, the contract will be awarded to the lowest qualified bidder.
- Targeted mobilization date is April-May 2022 to coordinate with the Quail Run Golf Club to minimize Club revenue impact and to avoid the start of rainy season.

## iii. Lakes #14,15, &amp; 18 Wall Evaluations

Assessment of three (3) additional wooden walls, included in the November 2, 2021, report, revealed remedial action is required.

- Jacobs Engineering identified cap boards in need of repair/replacement.
- A Request for Quote (RFQ) to correct the deficiency will be solicited.

**D. Lake Aerator Repairs and Maintenance**

**Mettauer Environmental** evaluated two (2) aerators on Lake #14, behind the Turtle Lakes Condominium, and one (1) aerator on Lake #9.

- Lake 14: One (1) aerator is broken, the second is in poor condition.
- Lake #9: The aerator requires parts service.

Mettauer Environmental provided a proposal to replace two (2) fountains in Lake #14 at a cost of \$7,175.00 including timer clocks.

The Committee noted the benefits of aeration to lake water and confirmed the fountains will be lighted.

***Mr. Barry motioned to approve the proposal from Mettauer Environmental dated February 22, 2022, in the amount of \$7,175.00 for installation of two fountains on Lake #14. Second by Mr. Goody. Carried unanimously 5 – 0.***

**Wildlife**

Residents in attendance expressed safety concerns due to the presence of Alligators in the lake areas.

*Staff will investigate signage available to notify of the hazard.*

**E. Sidewalk Repairs**

Eleven (11) sidewalk slabs in the community walkways pose a trip hazard. A “trip hazard” is defined as a variance of three-quarters ( $\frac{3}{4}$ ) of an inch or more between two slabs.

MINUTES

Pavement Maintenance, LLC. (PMI), a County qualified contractor, submitted a price quote in the amount of \$11,550.00 to furnish all labor, materials and equipment required for the performance of work in connection with sidewalk improvements.

**F. Swales Drainage – ABB Proposal**

Agnoli, Barber & Brundage, Inc. (ABB) submitted a proposal in the amount of \$5,916.00 to provide professional services to review the recent survey of the Forest Lakes M.S.T.U. Quail Run Golf Club and evaluate benefit of regrading swales.

**Mr. Schumacher** will review the format utilized for any reports with ABB to ensure they are understandable to a layperson.

*Ms. Bell motioned to approve Agnoli, Barber & Brundage, Inc. Contract No. 18-7432 CE dated February 22, 2022, in the amount of \$5,916.00 to prepare a proposal to review the recent survey of the Forest Lakes M.S.T.U. Quail Run Golf Club. Second by Mr. Fogg. Carried unanimously 5 – 0.*

**VII. NEW BUSINESS**

None

**VIII. ONGOING BUSINESS**

None

**IX. PUBLIC COMMENTS**

None

**X. ADJOURNMENT**

*There being no further business to come before the Committee, the meeting was adjourned by the Chair at 11:30 P.M.*

**NEXT MEETING:**

**APRIL 5, 2022 - 10:00 A.M.  
FOREST LAKES CONDO ASSOCIATION CLUBHOUSE  
1058 FOREST LAKES DRIVE, NAPLES, FL 34105  
(239) 261-5497**

**FOREST LAKES ROADWAY AND DRAINAGE MSTU ADVISORY COMMITTEE**

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**Marianne Fanning, Chair**

The Minutes were approved by the Committee on \_\_\_\_\_, 2022 as presented \_\_\_\_\_, or as amended \_\_\_\_\_.

FOREST LAKES M.S.T.U.  
Fund 159  
April 5, 2022

FY-22	Vendor	Item	PO#	Budget	Commitments	Expenditures	Budget Remainder
1		CUR AD VALOREM TAX		\$ (912,600.00)	\$ -	\$ (825,808.74)	\$ (86,791.26)
2		OVERNIGHT INTEREST		\$ -	\$ -	\$ (191.50)	\$ 191.50
3		INVESTMENT INTEREST		\$ (3,000.00)	\$ -	\$ (1,157.22)	\$ (1,842.78)
4		INTEREST TAX COLL.		\$ -	\$ -	\$ (51.88)	\$ 51.88
5	<b>REVENUE STRUCTURE</b>			<b>\$ (915,600.00)</b>	<b>\$ -</b>	<b>\$ (827,209.34)</b>	<b>\$ (88,390.66)</b>
6		TRANSFER FROM PROPERTY APPR.		\$ -	\$ -	\$ -	\$ -
7		CARRY FORWARD GENERAL		\$ (336,500.00)	\$ -	\$ -	\$ (336,500.00)
8		CARRY FORWARD OF ENCUMB AMT		\$ (60,286.50)	\$ -	\$ -	\$ (60,286.50)
9		NEG 5% EST REV		\$ 45,800.00	\$ -	\$ -	\$ 45,800.00
10	<b>TRANSFERS &amp; CONTRIB</b>			<b>\$ (350,986.50)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ (350,986.50)</b>
11	<b>TOTAL REVENUE</b>			<b>\$ (1,266,586.50)</b>	<b>\$ -</b>	<b>\$ (827,209.34)</b>	<b>\$ (439,377.16)</b>
	Agnoli Barber & Brundage, Inc.	Swales Survey	4500211122	\$ -	\$ -	\$ 4,979.50	\$ -
	Jacobs Engineering Group	Lake Wall Site Evaluation,Mitigation & (	4500212532	\$ -	\$ 9,896.00	\$ 39,944.00	\$ -
12	<b>ENGINEERING FEES</b>			<b>\$ 75,286.50</b>	<b>\$ 9,896.00</b>	<b>\$ 44,923.50</b>	<b>\$ 20,467.00</b>
13	Collier County		Direct Pay	\$ 4,300.00	\$ 2,150.00	\$ 2,150.00	\$ -
14	Collier County		Direct Pay	\$ 500.00	\$ -	\$ -	\$ 500.00
15	Ground Zero	Landscape Incidentals	4500213779	\$ 10,000.00	\$ 5,062.50	\$ 937.50	\$ 4,000.00
16	Ground Zero	Grounds Maintenance	4500213779	\$ 75,000.00	\$ 37,010.00	\$ 22,990.00	\$ 15,000.00
	Mettauer Environmental, Inc.	Routine Lakes Maintenance	4500213930	\$ 12,280.00	\$ 12,280.00	\$ 3,675.00	\$ (3,675.00)
	Pavement Maintenance	Concrete; Sidewalks, etc.	4500216529	\$ -	\$ -	\$ 11,550.00	\$ -
17	<b>OTHER CONTRACTUAL</b>			<b>\$ 35,000.00</b>	<b>\$ 12,280.00</b>	<b>\$ 15,225.00</b>	<b>\$ 7,495.00</b>
18	FP&L	Electricity	4700004607	\$ 13,000.00	\$ 6,380.60	\$ 6,469.40	\$ 150.00
19	City of Naples	Reclaimed Water	4700004568	\$ 1,500.00	\$ 961.67	\$ 538.33	\$ -
20	Collier County	Insurance		\$ 400.00	\$ 200.00	\$ 200.00	\$ -
	SiteOne Landscape Supply	Irrigation Parts	4500213943	\$ -	\$ 450.12	\$ 49.88	\$ -
	Hydropoint Data	Irrigation Controls Data (Renewal)	VISA	\$ -	\$ -	\$ 596.96	\$ -
	Amazon	Irrigation Parts	VISA	\$ -	\$ -	\$ 59.99	\$ -
21	<b>SPRINKLER SYSTEM MAINT.</b>			<b>\$ 1,500.00</b>	<b>\$ 450.12</b>	<b>\$ 706.83</b>	<b>\$ 343.05</b>
22		MULCH		\$ 1,000.00	\$ -	\$ -	\$ 1,000.00
	Hart's Electrical	Lighting Repairs	4500213929	\$ -	\$ 2,000.00	\$ 1,114.30	\$ -
	Amazon	Lighting Supplies	VISA	\$ -	\$ -	\$ 65.49	\$ -
23	<b>LIGHTING MAINTENANCE</b>			<b>\$ 5,000.00</b>	<b>\$ 2,000.00</b>	<b>\$ 1,179.79</b>	<b>\$ 1,820.21</b>
24		SALES TAX EXP		\$ -	\$ -	\$ 4.16	\$ (4.16)
25		LICENSE & PERMITS		\$ 2,000.00	\$ -	\$ -	\$ 2,000.00
	Premier Staffing	Transcriptionist	4500213942	\$ -	\$ 2,296.60	\$ 653.40	\$ -
	Premier Staffing (FY21 Exp)	Transcriptionist	4500215549	\$ -	\$ -	\$ 178.20	\$ -
26	<b>OTHER MISCELLANEOUS</b>			<b>\$ 4,000.00</b>	<b>\$ 2,296.60</b>	<b>\$ 831.60</b>	<b>\$ 871.80</b>
27		OFFICE SUPPLIES		\$ 300.00	\$ -	\$ -	\$ 300.00
28	JM Todd	Monthly CPC (shared)	4500214501	\$ 300.00	\$ 66.33	\$ 47.95	\$ 185.72
29		FERT HERB CHEM		\$ 500.00	\$ -	\$ -	\$ 500.00
30	Sunshine Ace, Nat'l Traffic	Hardware for Signage	VISA	\$ 300.00	\$ -	\$ 93.95	\$ 206.05
31		OTHER TRAINING		\$ 200.00	\$ -	\$ -	\$ 200.00
32	<b>OPERATING EXPENSE</b>			<b>\$ 230,086.50</b>	<b>\$ 78,753.82</b>	<b>\$ 96,298.01</b>	<b>\$ 55,034.67</b>
33	<b>IMPROVEMENTS GENERAL</b>			<b>\$ 168,300.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 168,300.00</b>
34	<b>CAPITAL OUTLAY</b>			<b>\$ 168,300.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 168,300.00</b>
35		TRANS FROM FUND 159 TO FUND 111	Reimbursement for Staff Support	\$ 59,100.00	\$ -	\$ -	\$ 59,100.00
36		TRANS FROM FUND 159 TO PROPERTY APPRAISER		\$ 9,500.00	\$ -	\$ 3,603.86	\$ 5,896.14
37		TRANS FROM FUND 159 TO TAX COLLECTOR		\$ 21,500.00	\$ -	\$ 18,516.17	\$ 2,983.83
38	<b>TRANSFERS</b>			<b>\$ 90,100.00</b>	<b>\$ -</b>	<b>\$ 22,120.03</b>	<b>\$ 67,979.97</b>
39	<b>RESERVES FOR CAPITAL</b>			<b>\$ 778,100.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 778,100.00</b>
40	<b>RESERVES</b>			<b>\$ 778,100.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 778,100.00</b>
41	<b>TOTAL EXPENDITURES</b>			<b>\$ 1,266,586.50</b>	<b>\$ 78,753.82</b>	<b>\$ 118,418.04</b>	<b>\$ 1,069,414.64</b>

145,888,273	FY-11 Final Taxable Value
132,933,552	FY-12 Final Taxable Value
129,715,669	FY-13 Oct Taxable Value
129,977,881	FY-14 Oct Taxable Value
140,171,072	FY-15 Oct Taxable Value
152,711,783	FY-16 Oct Taxable Value
165,722,702	FY-17 Oct Taxable Value
190,428,196	FY-18 Oct Taxable Value
202,132,375	FY-19 Oct Taxable Value
210,299,015	FY-20 Oct Taxable Value
219,999,549	FY-21 Oct Taxable Value
#####	<b>FY-22 Adopted Taxable Value</b>
3.71%	<b>Adj. FY-21 to FY-22</b>

Prepared on: 3/28/2022

FY 22 Adopted Millage & Tax Dollars		
	FY22	FY21
Millage:	4.0000	4.0000
Tax Dollars:	\$912,638	\$303,315

4.0 mill cap  
200.9%



Forest Lakes Roadway & Drainage MSTU

- BUDGETARY -

By Year

Capital Asset Plan

Date: 03.01.22

Item	Category	Capital Assets	Year Replace	\$ Replace	Total \$ Replace	\$ Annual Maint.
1	Walls	Lake #9 - Replacement Wall - Rip-Rap	2022	\$180,000	\$204,500	\$0
2	Walls	Lake #9 - Replacement Wall - Wood	2022	\$0		\$0
3	Pumps	Lake 14 Aerator (2)	2022	\$8,000		\$500
4	Pipes	1st Pipes Scope & Clean	2022	\$16,500		\$0
5	Pumps	Lake 9 Aerator (1)	2023	\$4,400	\$119,900	\$250
6	Excavation	Fairway Swales Regrading	2023	\$99,000		\$0
7	Pipes	2nd Pipes Scope & Clean	2023	\$16,500		\$0
8	Lighting	LED Lamp Retrofits (60)	2024	\$23,100	\$39,600	\$0
9	Pipes	3rd Pipes Scope & Clean	2024	\$16,500		\$0
10	Stormwater	Lake Outfall Pipes	2025	\$16,500	\$133,370	\$0
11	Pumps	NW Swale Pump (FLB)	2025	\$5,500		\$250
12	Walls	Lake #14 - Replacement Wall - Wood	2025	\$58,817		\$0
13	Walls	Lake #15 - Replacement Wall - Wood	2025	\$29,453		\$0
14	Lighting	LED Lamp Retrofits (60)	2025	\$23,100		\$0
15	Walls	Lake #18 - Replacement Wall - Wood	2026	\$52,965	\$664,181	\$0
16	Pavement	Road Repaving - FLB & Woodshire	2026	\$534,271		\$0
17	Fence	Fence Posts & Cables (lakes)	2026	\$55,000		\$0
18	Lighting	LED Lamp Retrofits (57)	2026	\$21,945		\$0
19	Irrigation	Irrigation Controller	2027	\$2,750	\$90,861	\$350
20	Pavement	Road Repaving - QFB & Cul's	2027	\$88,111		\$0
21	Pavement	Road Repaving - FLDM & FLDS	2028	\$209,800	\$209,800	\$0
22	Signs	Street/Traffic Signs (47)	2029	\$15,510	\$15,510	\$500
23	Irrigation	Pipes & (15) Zone Valves	2030	\$38,500	\$38,500	\$3,000
24	Pavement	Roadway Restriping	2032	\$82,500	\$82,500	\$0
25	Fence	Woodshire Chain Link Fence	2035	\$137,500	\$137,500	\$0
26	Walls	Lakes Concrete Seawalls	2037	\$1,100,000	\$1,100,000	\$0
27	Lighting	Light Pole Replacements (177)	2040	\$1,168,200	\$1,168,200	\$0
			<b>Totals:</b>	<b>\$4,004,421</b>	<b>\$4,004,421</b>	<b>\$4,850</b>

## Advisory Board Application Form

Collier County Government  
3299 Tamiami Trail East, Suite 800  
Naples, FL 34112  
(239) 252-8400

Application was received on: 1/31/2022 6:03:30 PM.

Name: Marianne Fanning Home Phone:

Home Address: 279 Quail Forest Blvd #213

City: Naples Zip Code: 34105

### Phone Numbers

Business:

E-Mail Address:

Board or Committee: Forest Lakes Roadway and Drainage MSTU Advisory Committee

Category: Not indicated

Place of Employment: Retired

How long have you lived in Collier County: more than 15

How many months out of the year do you reside in Collier County: I am a year-round resident

Have you been convicted or found guilty of a criminal offense (any level felony or first degree misdemeanor only)? No

Not Indicated

Do you or your employer do business with the County? No

Not Indicated

NOTE: All advisory board members must update their profile and notify the Board of County Commissioners in the event that their relationship changes relating to memberships of organizations that may benefit them in the outcome of advisory board recommendations or they enter into contracts with the County.

Would you and/or any organizations with which you are affiliated benefit from decisions or

recommendations made by this advisory board?  No

Not Indicated

Are you a registered voter in Collier County?  Yes

Do you currently hold an elected office?  No

Do you now serve, or have you ever served on a Collier County board or committee?  Yes

Forest Lakes MSTU

**Please list your community activities and positions held:**

Chairman Forest Lakes MSTU

**Education:**

Masters in Healthcare Admin

**Experience / Background**

Past board member of Verandas At Quail Ru Current member Forest Lakes Roadway and Drainage MSTU. [Chairperson]

## Advisory Board Application Form

Collier County Government  
3299 Tamiami Trail East, Suite 800  
Naples, FL 34112  
(239) 252-8400

Application was received on: 3/1/2022 12:09:25 PM.

**Name:** Patrick Anthony Bernal **Home Phone:**

**Home Address:** 1054 Forest Lakes Dr APT H205

**City:** Naples **Zip Code:** 34105

### Phone Numbers

**Business:**

**E-Mail Address:**

**Board or Committee:** Forest Lakes Roadway and Drainage MSTU Advisory Committee

**Category:** Not indicated

**Place of Employment:** Retired

**How long have you lived in Collier County:** 10-15

**How many months out of the year do you reside in Collier County:** I am a year-round resident

**Have you been convicted or found guilty of a criminal offense (any level felony or first degree misdemeanor only)?** No

Not Indicated

**Do you or your employer do business with the County?** No

Not Indicated

NOTE: All advisory board members must update their profile and notify the Board of County Commissioners in the event that their relationship changes relating to memberships of organizations that may benefit them in the outcome of advisory board recommendations or they enter into contracts with the County.

**Would you and/or any organizations with which you are affiliated benefit from decisions or**

recommendations made by this advisory board?  No

Not Indicated

Are you a registered voter in Collier County?  Yes

Do you currently hold an elected office?  No

Do you now serve, or have you ever served on a Collier County board or committee?  No

Not Indicated

**Please list your community activities and positions held:**

Board of Directors of the Forest Lakes Condominium Association (Vice President, Secretary and Treasurer). Served on the Board of Directors of the Quail Run Golf Club. Past Board Chairman of the Eden Prairie Chamber of Commerce. Member of the Board of The Eden Prairie Community Foundation. Former Community Representative on the Citizen Advisory Council of the Minneapolis / St Paul Southwest Light Rail Transit Project.

**Education:**

BS Business Administration - Cleveland State University Continuing Education Cert. Computer Science - University of Minnesota

**Experience / Background**

I have been licensed in the State of Florida as Condominium Association Manager and Real Estate Sales Associate. Prior to retiring I worked for various national retail companies; including Sears, Target and SUPERALU in regional and corporate management roles. I have been a practicing public accountant.

## Advisory Board Application Form

Collier County Government  
3299 Tamiami Trail East, Suite 800  
Naples, FL 34112  
(239) 252-8400

Application was received on: 2/9/2022 9:41:23 AM.

Name: Gregory Karl Pollock Home Phone:

Home Address: 1084 Forest Lakes dr. #308

City: Naples Zip Code: 34105

### Phone Numbers

Business:

E-Mail Address:

Board or Committee: Forest Lakes Roadway and Drainage MSTU Advisory Committee

Category: Not indicated

Place of Employment: Retired

How long have you lived in Collier County: 10-15

How many months out of the year do you reside in Collier County: I am a year-round resident

Have you been convicted or found guilty of a criminal offense (any level felony or first degree misdemeanor only)? No

Not Indicated

Do you or your employer do business with the County? No

Not Indicated

NOTE: All advisory board members must update their profile and notify the Board of County Commissioners in the event that their relationship changes relating to memberships of organizations that may benefit them in the outcome of advisory board recommendations or they enter into contracts with the County.

Would you and/or any organizations with which you are affiliated benefit from decisions or

recommendations made by this advisory board?  Yes

Member of Quail Run Golf Course, not a board member.

Are you a registered voter in Collier County?  Yes

Do you currently hold an elected office?  No

Do you now serve, or have you ever served on a Collier County board or committee?  No

Not Indicated

**Please list your community activities and positions held:**

10 years Industry Borough Planning Commission, 3 years president American Wine Society Pittsburgh,  
Master of Doric Lodge in Sewickley, volunteer at Naples Winter Wine Festival.

**Education:**

High School, continuing education classes, advanced training classes Beaver Valley Nuclear Power Plant.

**Experience / Background**

10 years on Planning commission most as secretary, rewrote Industry Borough zoning ordinances.

## Advisory Board Application Form

Collier County Government  
3299 Tamiami Trail East, Suite 800  
Naples, FL 34112  
(239) 252-8400

Application was received on: 2/11/2022 12:57:05 PM.

**Name:** Kathy A Thomson **Home Phone:**

**Home Address:** 1610 Forest Lakes Blvd

**City:** Naples **Zip Code:** 34105-2280

### Phone Numbers

**Business:**

**E-Mail Address:**

**Board or Committee:** Forest Lakes Roadway and Drainage MSTU Advisory Committee

**Category:** Not indicated

**Place of Employment:** Retired

**How long have you lived in Collier County:** more than 15

**How many months out of the year do you reside in Collier County:** I am a year-round resident

**Have you been convicted or found guilty of a criminal offense (any level felony or first degree misdemeanor only)?** No

Not Indicated

**Do you or your employer do business with the County?** No

Not Indicated

NOTE: All advisory board members must update their profile and notify the Board of County Commissioners in the event that their relationship changes relating to memberships of organizations that may benefit them in the outcome of advisory board recommendations or they enter into contracts with the County.

**Would you and/or any organizations with which you are affiliated benefit from decisions or**



recommendations made by this advisory board?  No

Not Indicated

Are you a registered voter in Collier County?  Yes

Do you currently hold an elected office?  No

Do you now serve, or have you ever served on a Collier County board or committee?  No

Not Indicated

**Please list your community activities and positions held:**

Member of Naples Zoo Member of Naples Botanical Garden Attend MSTU monthly meetings

**Education:**

Associate Degree of Applied Business, Accounting Bachelor of Science Degree, Education

**Experience / Background**

Math teacher, elementary teacher and elementary assistant 25 years in education - 16 of those years were for CCPS (Collier County Public Schools) Bookkeeping and inventory control 15 years working in the business sector I have lived in my home in Forest Lakes as a full-time resident for 24 years. I regularly get compliments from golfers on how beautiful my backyard looks and compliments from walkers along the sidewalk on the vivid colored bromeliads in my front yard. Since retiring, I have been able to attend the monthly MSTU meetings year-round. I have given input at the meetings on lighting, roadway drainage and beautification. Regarding the budget, I made a suggestion that there be a line item designated specifically for roadway repair under reserves for capital as it is a considerable percent of our budget. For the current FY2022 it has been listed in the notes section and will be a line item in the FY2023 budget.

**Quail Run Golf Club: Lake 9 Wall Replacement**

Collier County, Florida

COUNTY PROJECT ID: N/A

By: WJG &amp; ND

Date: 3/7/2022

**ENGINEER'S ESTIMATE OF PROBABLE CONSTRUCTION COST***PROJECT SUMMARY OF PAY ITEMS*

<u>ITEM</u>	<u>ITEM DESCRIPTION</u>	<u>UNIT</u>	<u>QUANTITY</u>	<u>UNIT COST</u>	<u>TOTAL COST</u>
101-1	MOBILIZATION	LS	1	\$17,500.00	\$ 17,500.00
101-1-1	PROVIDE/MAINTAIN "AS BUILT" PLANS (SIGNED AND SEALED)	LS	1	\$5,000.00	\$ 5,000.00
101-1-2	PROVIDE CONSTRUCTION SURVEYING AND LAYOUT	LS	1	\$5,000.00	\$ 5,000.00
104-10-3	SEDIMENT BARRIER (SILT FENCE)	LF	340	\$3.00	\$ 1,020.00
104-11	FLOATING TURBIDITY BARRIER	LF	280	\$15.00	\$ 4,200.00
110-1-1	CLEARING & GRUBBING (INCL. REMOVAL & DISPOSAL OF EXISTING WALL)	LS	1	\$15,000.00	\$ 15,000.00
120-1	REGULAR EXCAVATION	CY	320	\$32.00	\$ 10,240.00
120-6	EMBANKMENT	CY	134	\$30.00	\$ 4,020.00
530-3-4	RIPRAP RUBBLE, DITCH LINING (INCL. FABRIC FILTER)	TN	530	\$170.00	\$ 90,100.00
CC 950-STR	PROJECT ALLOWANCE (NOT FOR BID)	LS	FIXED	\$20,000.00	\$ 20,000.00
<b>Estimated Project Total Cost =</b>					<b>\$ 172,080</b>



**KELLY BROTHERS, INC**  
COMMERCIAL MARINE CONTRACTOR

RESPONSE TO

Request for Quote  
**Quail Run Golf Club**  
**Lake #9 Retaining Wall Replacement**  
**Forest Lakes M.S.T.U.**  
RFQ # 2202-001-FL

CREATED FOR

**Collier County**  
8300 Radio Road  
Naples, FL 34104

SUBMITTED ON

**March 11, 2022**



15775 Pine Ridge Road, Fort Myers, FL 33908  
239.482.7300 office • 239.482.8014 fax • [kellybros.net](http://kellybros.net)



**KELLY BROTHERS, INC**  
COMMERCIAL MARINE CONTRACTOR

**Signed Quote Form**  
**Quail Run Golf Club: Lake 9 Wall Replacement**  
**Forest Lakes M.S.T.U.**  
**County Project ID: RFQ # 2202-001-FL**  
**Marine Contractor Services: #19-7624**

Kelly Brothers, Inc. (KBI) has an unrivaled reputation as an ethical and respected leader providing comprehensive commercial marine construction services. We offer decades of experience working in, on, under, over, and around the waters of central and southwest Florida. KBI's well-known expertise has been acquired over a multitude of years and a myriad of successfully completed projects during our 42 years in business. We have experience in every facet of the marine construction industry and are experts in our field.

KBI has provided the following quote for the Quail Run Golf Club: Lake 9 Wall Replacement project, Forest Lakes M.S.T.U., RFQ # 2202-001-FL as per the enclosed Bid Schedule:

**Lump Sum Total Price: \$193,426.00**

Leveraging almost four decades of experience, we offer the expertise you need to complete your project on time and within the agreed upon budget. Our business approach is simple; help our clients achieve their goals, for the best value, on-time, while delivering the highest quality craftsmanship. A commitment to professionalism and excellence drives our company's culture to provide value and deliver quality in all we do. Our client's letters of recommendation are evidence of our ability to deliver exceptional quality and customer service all while controlling cost and managing schedules. Paraphrasing from a letter of recommendation received from the City of St. Marks, Kelly Brothers has the dedication and tenacity to make your project a success and the end product exceed your expectations.

\_\_\_\_\_  
Dane Kelly, President

\_\_\_\_\_  
March 11, 2022

Date

**Quail Run Golf Club: Lake 9 Wall Replacement**

Forest Lakes M.S.T.U.

Collier County, Florida

COUNTY PROJECT ID: RFQ # 2202-001-FL

Marine Contractor Services || # 19-7624

**FILLABLE**

- Bid Schedule - (Addendum 1)						
PROJECT SUMMARY OF PAY ITEMS						
LINE	ITEM	ITEM DESCRIPTION	UNIT	QUANTITY	UNIT COST	TOTAL COST
1	101-1	MOBILIZATION	LS	1	\$ 34,828.00	\$ 34,828.00
2	101-1-1	PROVIDE/MAINTAIN "AS BUILT" PLANS (SIGNED AND SEALED)	LS	1	\$ 5,660.00	\$ 5,660.00
3	101-1-2	PROVIDE CONSTRUCTION SURVEYING AND LAYOUT	LS	1	\$ 4,285.00	\$ 4,285.00
4	104-10-3	SEDIMENT BARRIER (SILT FENCE)	LF	340	\$ 5.00	\$ 1,700.00
5	104-11	FLOATING TURBIDITY BARRIER	LF	280	\$ 34.00	\$ 9,520.00
6	110-1-1	CLEARING & GRUBBING (INCL. REMOVAL & DISPOSAL OF EXISTING WALL)	LS	1	\$ 16,865.00	\$ 16,865.00
7	120-1	REGULAR EXCAVATION	CY	320	\$ 56.00	\$ 17,920.00
8	120-6	EMBANKMENT	CY	134	\$ 67.00	\$ 8,978.00
9	530-3-4	RIPRAP RUBBLE, DITCH LINING (INCL. FABRIC FILTER)	TN	530	\$ 139.00	\$ 73,670.00
10	CC 950-STR	PROJECT Allowance (UPON REVIEW & APPROVAL OF COUNTY PROJECT MGR)	LS	FIXED	\$ 20,000.00	\$ 20,000.00
<b>Lump Sum Total Price:</b>						<b>\$ 193,426.00</b>

UNITS: CY - Cubic Yard LF - Lineal Foot LS - Lump Sum TN - Ton



Signature / eSig

3/11/2022

Date (xx/xx/xx)

Dane Kelly, President

Officer Name & Title (Print)

Kelly Brothers, Inc.

Company Name (Print)

**Bid Tabulation**

3/11/2022

**Forest Lakes MSTU**

Collier County, FL

**Lake #9 Retaining Wall Replacement**

RFQ #2202-001-FL

<b><u>Rank</u></b>	<b><u>Submitted Bids</u></b>	<b><u>Price*</u></b>
1	Kelly Brothers	\$ 193,426.00
2	Quality Enterprises USA	\$ 214,716.00
3	TSI Disaster Recovery	\$ 271,467.00

<b>Δ Price (higher)</b>
0.0%
11.0%
40.3%

NOTE: Marine Contracting Group did not submit a bid.

\* Lump Sum